

# Cabinet

Wednesday, 15th December, 2021, 6.00 pm

Shield Room, Civic Centre, West Paddock, Leyland, PR25 1DH

## Information for members of Council and members of the public

Please note, following the Government announcement of further restrictions as a result of the rising COVID-19 cases and the new Omicron variant, the Council has reintroduced social distancing and requirements for face masks to be worn in the Civic Centre.

This meeting will be available to view live on [You Tube here.](#)

If you have any queries, please contact [democraticservices@southribble.gov.uk](mailto:democraticservices@southribble.gov.uk).

## Agenda

### **1 Apologies for Absence**

### **2 Minutes of the Last Meeting**

Minutes of the last meeting held on 17 November 2021 attached to be signed as a correct record.

(Pages 5 - 16)

### **3 Declarations of Interest**

Members are requested to indicate at this stage in the proceedings any items on the agenda in which they intend to declare an interest. Members are reminded that if the interest is a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) they must leave the room for the whole of that item. If the interest is not a Disclosable Pecuniary Interest, but is such that a member of the public could reasonably regard it as being so significant that it is likely that it would prejudice their judgment of the public interest (as explained in the Code of Conduct) then they may make representations, but then must leave the meeting for the remainder of the item.

### **4 Notice of Executive Decisions / Cabinet Forward Plan**

[The Notice of Executive Decisions / Cabinet Forward Plan for the period 1 December 2021 – 30 November 2022](#) is available on the Council's website.

(Pages 17 - 40)

A copy of the latest Plan, on the date of the publication of this agenda, is attached.

### **Items of the Cabinet Member (Social Justice, Communities and Wealth Building)**

**5 Communities Service Update** (Pages 41 - 82)  
Report of the Director of Communities enclosed.

**6 Moss Side Community Centre Update** (Pages 83 - 92)  
Report of the Director of Communities enclosed.

**Items of the Cabinet Member (Planning, Business Support and Regeneration)**

**7 Leyland Town Deal - Stage 2 Designs** (Pages 93 - 128)  
Report of the Director of Planning and Development enclosed.

**8 Exclusion of Press and Public**

To consider the exclusion of the press and public for the following items of business on the ground that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Condition:

Information is not exempt if it is required to be registered under-  
The Companies Act 1985

The Friendly Societies Act 1974

The Friendly Societies Act 1992

The Industrial and Provident Societies Acts 1965 to 1978

The Building Societies Act 1986 (recorded in the public file of any building society, within the meaning of the Act)

The Charities Act 1993

Information is exempt to the extent that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Information is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to Regulation 3 of the Town & Country Planning General Regulations 1992(a).

**Items of the Cabinet Member (Social Justice, Communities and Wealth Building)**

**9 Approval for Contract Procedure and Award for the Procurement of ICT hardware and software support** (Pages 129 - 134)  
Report of the Director of Customer and Digital attached.

Gary Hall  
Chief Executive

Electronic agendas sent to Members of the Cabinet Councillors Paul Foster (Chair), Mick Titherington (Vice-Chair), Aniela Bylinski Gelder, Bill Evans and Matthew Tomlinson

The minutes of this meeting will be available on the internet at [www.southribble.gov.uk](http://www.southribble.gov.uk)

#### Forthcoming Meetings

6.00 pm Wednesday, 19 January 2022 - Shield Room, Civic Centre, West Paddock, Leyland, PR25 1DH

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# Agenda Item 2



<b>Minutes of</b>	<b>Cabinet</b>
<b>Meeting date</b>	<b>Wednesday, 17 November 2021</b>
<b>Members present::</b>	Councillors Paul Foster (Chair), Michael Titherington (Vice-Chair), Aniela Bylinski Gelder, Bill Evans and Matthew Tomlinson
<b>Officers:</b>	Gary Hall (Chief Executive), Chris Sinnott (Deputy Chief Executive), Chris Moister (Director of Governance), Mark Lester (Director of Commercial), Louise Mattinson (Director of Finance and Section 151 Officer), Jennifer Mullin (Shared Director of Communities), Jonathan Noad (Director of Planning and Development) and Darren Cranshaw (Shared Services Lead - Democratic, Scrutiny & Electoral Services)
<b>Other members and officers:</b>	Councillors Alty, Bretherton, Chisholm, Coulton, Forrest, Mary Green, Michael Green, Hancock, Hesketh, Martin, Mort, Ogilvie, M Smith, P Smith, Tomlinson, Trafford, Turner, Walton, Watkinson, Wooldridge,
<b>Public:</b>	1

## 51 Community Hubs - Round 2 Boost Fund Allocations

The Leader of the Council invited the Cabinet Member (Communities, Social Justice and Wealth Building) to make an announcement concerning the Round 2 Boost Fund Allocations for the Community Hubs.

The Cabinet Member thanked members of the Community Hubs for putting forward projects as part of the round 2 Boost Funding and announced the following allocations had been made:

Hub	Project	Amount sought	Amount granted
Eastern Parishes	Winter Warmth – distribution of packs to older, potentially vulnerable residents. Packs to include information booklets (avoiding scams, indoor air quality, efficient home heating, helplines, etc) and hot water bottles, hand warmers and radiator keys.	£ 4,000	£2,800 – production of 2000 newsletters & 200 warmth packs
Bamber Bridge, Lostock Hall & Walton le	Love Where You Live – engagement campaign for children to design and-litter and anti-dog fouling posters, to	£ 1,481	£ 1,481

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Dale	feature on banners and signs in key areas such as parks and playgrounds.		
Leyland & Farington	Love Where You Live – engagement campaign for children to design and-litter and anti-dog fouling posters, to feature on banners and signs in key areas such as parks and playgrounds.	£ 1,481	£ 1,481
Penwortham	Broad Oak welcome feature – a deer-themed installation (as deer are regularly seen and photographed in Penwortham) along with wildflower planting on the recently improved roundabout.	£ 2,937	£ 6,000 – enhanced, larger scale installation
	Coach House Christmas Carols – a festive event to showcase the new coach house venue, including lighting, sound equipment, live music and hot drinks.	£ 1,270	£ 1,270
Western Parishes	Garden Angels – an initiative to set up a group of volunteers who will help to maintain the gardens of people who are unable to do so themselves, who may be vulnerable to crime or rogue traders.	£ 1,278	£ 1,278
<b>TOTAL</b>		<b>£ 12,447</b>	<b>£ 14,310</b>

## 52 Apologies for Absence

There were none.

## 53 Declarations of Interest

There were none.

## 54 Minutes of the Last Meeting

### Decision made

That the minutes of the meeting held on 13 October 2021 be noted and signed as a correct record.

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## **55 Notice of Executive Decisions / Cabinet Forward Plan**

The Cabinet considered the Forward Plan / Notice of Executive Decisions for the period 1 November 2021 – 31 October 2021.

It was requested that an updated Forward Plan / Notice of Executive Decisions be circulated as an attachment with future agenda packs.

### **Decision made**

That the Notice of Executive Decisions / Cabinet Forward Plan for period 1 November 2021 – 31 October 2022 be noted.

## **56 Corporate Strategy Quarterly Performance Monitoring Report, Quarter Two 2021/22**

The Leader and Cabinet Member (Strategy and Reform) presented a report of the Deputy Chief Executive providing Cabinet with a position statement for the Corporate Strategy for quarter two (July – Sept) 2021/22.

The Cabinet considered the recommendations of the Scrutiny Budget and Performance Panel held on Monday, 15 November 2021 which were as follows:

The Scrutiny Budget and Performance Panel:

1. thanks the Chief Executive and Shared Services Lead for Transformation and Partnerships for their report and answering questions;
2. welcomes the reassurance that the Council has robust data quality policies and procedures in place;
3. asks that future performance indicators choose more appropriate comparators which are similar to South Ribble and our Borough, to help make the most of the benchmarking data available;
4. expresses gratitude for the offer of the outcomes from the post-COVID Economic summit and updated key issues for South Ribble being provided to Members;
5. expresses concern at the time taken to process new housing benefit claims and requests that the plans to improve this are expedited and additional resources be made available to improve performance;
6. requests that further information be provided on how the number of trees that are planted that survive and thrive are monitored and managed; and
7. congratulates the Planning Team on the improved performance with regards the % of planning applications decided within 8 weeks.

Following an enquiry from a Member, confirmation was given that the electricity car charging points would have a charge levied to use.

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## **Decision made**

1. That the report be noted; and
2. That the recommendations of the Scrutiny Budget and Performance Panel be approved.

## **Reasons for decision**

The Council's performance framework sets out the process for reporting progress against the objectives of the Corporate Strategy. Robust monitoring ensures that the Council continues to deliver its priorities and achieves the best outcomes for residents.

The Cabinet welcomed and supported the recommendations of the Scrutiny Budget and Performance Panel.

## **Alternative options considered and rejected**

None, for the reasons given above.

## **57 Infrastructure Funding Statement**

The Cabinet Member (Planning, Business Support and Regeneration) presented a report of the Director of Planning and Development requesting approval for the Infrastructure Funding Statement and its publication onto the Council's website. This report explained that this was to replace the previous regulation 123 list that had been in place since the adoption of Community Infrastructure Levy (CIL) in July 2013.

The investments in local playgrounds was highlighted as being pleasing and the lower than expected costs of remediating contaminated land at Strawberry Fields playground was welcomed.

Following an enquiry about the changes between the previous 123 list and infrastructure statement being presented, the Cabinet Member undertook to advise Members of the differences outside the meeting.

## **Decision made**

That approval be given for the Infrastructure Funding Statement to be displayed on the Council website for the next year.

## **Reasons for decision**

The Infrastructure Funding Statement is a requirement of the CIL Regulations 2010 (as amended) Regulation 121A. It is a statutory requirement to publish an Infrastructure Funding Statement annually by 31st December.

## **Other options considered and rejected**



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No alternatives were considered as this was a requirement of CIL Regulations 2010 (as amended) Regulation 121A.

## 58 Social Justice Programme 2021/22 Update

The Cabinet Member (Communities, Social Justice and Wealth Building) presented a report which updated members on the Social Justice Programme and progress achieved so far. Due to a technical issue, the Lead Member for Social Justice and Equality, Councillor Jacky Alty, could not be heard and her remarks introducing the report and work on the programme was read out on her behalf.

Cabinet commended the Cabinet Member and Lead Member for their work on developing the programme and work on this important area.

In response to a query about making sure new developments can accommodate all needs, examples were given about involving communities from the beginning and designing projects in an inclusive way.

The end date of the action around unadopted streets was raised and clarification provided that the date was to encourage and support residents to take the necessary steps to ensure streets are adopted.

### Decision made

That the report be noted.

### Reasons for recommendations

To recognise the Council's commitment to social justice through the delivery of the Corporate Strategy.

### Other options considered and rejected

No other options were considered or rejected as the report was for information.

## 59 Low Carbon Skills Funding, Public Sector Decarbonisation Scheme and Air Quality Grant

The Deputy Leader and Cabinet Member (Health and Wellbeing) presented a report of the Director of Communities providing an update to the latest air quality and decarbonisation grant bids.

The report also requested grant approval for the Council to make the necessary contributions towards grant funding, should it be successful with the grant bids, namely;

Grant	Total Grant (excluding contribution)	Council Contribution
Air Quality	£254,270	£28,241
Public Sector Decarbonisation Scheme, Phase 3	£3,568,200	£203,000

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A query was raised as to whether there would be a charge for the Cycle Hub hire and confirmation was provided that their use would be free of charge.

The timescales involved in the grants was discussed and it was anticipated that decision would be made in January. Appropriate arrangements to ensure we meet the grant conditions would be put in place.

A member of the public requested further information on the use of ANPR data and would put his questions in writing so that a response can be provided.

## **Decision made**

1. That should the Council be successful in its phase 3 Public Sector Decarbonisation Scheme (PSDS) grant application, approval is granted to provide a contribution of £300,000, comprising the required 'like for like' fossil fuel replacement contribution of £203,000 and a contingency of £97,000.
2. To note that should the Council be successful in its 2021 Air Quality grant application a match funding contribution of £28,241 will be required of which £11,995 will be existing budgeted officer time and £16,246 from the existing Climate Emergency & Air Quality Budget.

## **Reasons for decision**

In September 2021, Full Council approved the submission of a PSDS, phase 3 grant application, including a capital contribution of up to £500,000; the exact sum to be approved by the Cabinet member for Health and Wellbeing.

At the same September meeting it was also agreed that the Council would submit an application as part of the DEFRA Air Quality Grant Scheme. Following final release of the scheme it was found that the scheme had been divided into two lots. The grant application submitted covered works under 'Lot 1' and are largely capital works. These required a contribution of 10% of the total grant application.

## **Other options considered and rejected**

The alternative option would have been not to agree to contribute the required sums. This would result in the grant bids not being accepted, no decarbonisation works being undertaken to the 'Big 6' buildings and no air quality improvements being undertaken. It was also likely to jeopardise any future grant application bids.

## **60 Revenue and Capital Budget Monitoring**

The Cabinet Member (Finance, Property and Assets) presented a report of the Director of Finance and S151 Officer with two elements as follows:

1. 2021/22 Corporate Revenue Budget Monitoring Report and Reserves – position as at 30 September 2021; and
2. 2021/22 Corporate Capital Programme and Balance Sheet Monitoring Report – position as at 30 September 2021.

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The Cabinet considered the recommendations made by the Scrutiny Budget and Performance Panel meeting held on Monday, 15 November 2021 which were as follows:

The Scrutiny Budget and Performance Panel:

1. Thanks the Cabinet Member for Finance, Property and Assets and Director of Finance for their report and answering questions;
2. asks that consideration be given to the housing benefit surplus of £149,000 being used to improve the speed of processing housing benefits claims;
3. looks forward to an update on the recruitment of apprentices and reducing the £44,000 underspend; and
4. expresses its gratitude to the Cabinet Member and staff for the site visit to Worden Hall held on 12 November 2021.

The Cabinet Member reported that the Council had received the offer of external funding of £50,000 towards the Vernon Carus Sports Club Project if the Council would provide a further £25,000 of match funding in addition to that already committed by the Council. An additional recommendation was therefore proposed to increase the capital programme for this project by £75,000, with £50,000 being externally funded and £25,000 from the Council's own funds.

The Leader updated that the Shared Services Joint Committee had agreed a new staffing structure that would improve the timescales involved in processing housing benefits claims.

## **Decision made**

That the Cabinet:

- a) With regard to the 2021/22 Corporate Revenue Budget Monitoring Report and Reserves – position as at 30 September 2021:
  1. Notes the forecast position for revenue and reserves as at 30th September 2021;
  2. Notes note the virements to the revenue budget made during the period, as detailed in **Appendix 2** of the report.
- b) With regard to the 2021/22 Corporate Capital Programme and Balance Sheet Monitoring Report – position as at 30 September 2021:
  1. Approves the revised capital programme as attached at **Appendix A** which includes approved amendments to the programme, as detailed at point 11 of this report, since the last Capital Monitoring report was approved by Cabinet in September;

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2. Notes the variations to the programme, (which are detailed, by scheme, at **Appendix B** and referenced within the body of the report);
  3. Notes the position in the Balance Sheet Monitoring section of the report in respect of cash, investment and loan balances, and debtors as at 30th September 2021.
  4. Approves an increase in the capital programme for the Vernon Carus Sports Club project of £75,000, with £50,000 externally funded and the remaining £25,000 from the Council's own funds.
- c) Approves the recommendations of the Scrutiny Budget and Performance Panel.

## Reasons for decision

Based on the position as at 30<sup>th</sup> September 2021, there was a forecast underspend against the budget for 2021/22 of £274k as detailed in Appendix 1.

The Council's Medium-Term Financial Strategy reported that working balances were to be maintained at a minimum of £4.0m due to the financial risks facing the Council. The forecast level of general fund balances as at 31<sup>st</sup> March 2022 is £4.415m.

The decision ensures the Council's budgetary targets are achieved and that the Council's Capital Programme is monitored effectively.

## Alternative options considered and rejected

None, for the reasons given above.

## 61 West Paddock Extra Care - Procurement Strategy

The Cabinet Member (Finance, Property and Assets) presented a report of the Director of Commercial providing an overview on the main contractor procurement strategy for the 'Extra Care Scheme' at West Paddock.

In response to a query about the reference to locally created wealth as part of the Extra Care Scheme, clarification was provided that this could be a community café or hair salon owned and run on a co-operative basis.

Reassurance was provided that external funding already allocated would be used to fully fund the project, but only available once planning permission has been granted and procurement taken place.

## Decision made

1. To approve a 2-stage tender process.
2. To approve the tendering of the scheme to appoint a contractor at RIBA stage 3.

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3. To approve the use of the Northwest Construction Hub Framework, with an evaluation weighting of 70% quality (includes 20% Social Value) and 30% cost as stipulated by the Northwest Construction Hub.
4. To approve the use of the NEC4 Engineering and Construction form of contract to appoint a Contractor.
5. To delegate the award of a contract for stage 1 and stage 2 to the Cabinet Member (Finance Property and Assets).

## **Reasons for decision**

Following review of the various procurement options available and the current market conditions being experienced within the construction sector, this decision provides the project with assurance that the proposed procurement strategy will look to ensure that the project provides value for money, can be delivered on time and importantly within budget.

## **Alternative options considered and rejected**

As part of developing the procurement strategy a number of procurement options available for this project were reviewed.

The various procurement options available reflect fundamental differences in the allocation of risk and responsibility between the Employer, Contractor and Consultants. The procurement methods applicable to the circumstances of this project could broadly be classified under four headings:

- Traditional
- Design and Build
- Management Contracting
- Construction Management

The Pros and Cons of each procurement method were outlined in Table 1 of the report.

## **62 Refurbishment of The Holme Playground, Bamber Bridge**

The Cabinet Member (Finance, Property and Assets) presented a report of the Director of Customer and Digital to bring the refurbishment project for the playground at The Holme Playing Field, Bamber Bridge before members and to seek permission to award the contract to the preferred contractor identified by the procurement processes.

Following an enquiry by a Member about the cost of the project in the capital programme and whether the funding had come from a section 106 and what development it might relate to, a written response would be provided outside the meeting.

## **Decision made**

That Cabinet awards the contract for the works to Bidder 1 in Table 1, Appendix A to the report.

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## **Reasons for decision**

The current capital programme includes a number of play areas identified for improvement. The Holme Playing Field Playground has funds allocated in this financial year and bids have been invited on a design and build basis.

Other options considered and rejected

The options of doing nothing and leaving the site in its current condition or carrying out partial refurbishment works were rejected as the site is now over 20 years old and in need of full refurbishment to provide quality facilities that meet modern standards for design and accessibility.

## **63 Exclusion of Press and Public**

### **Decision made**

That the press and public be excluded from this meeting on the grounds of the likely disclosure of information under paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972.

## **64 Joint Insurance Procurement**

The Cabinet Member (Finance, Property and Assets) presented a report of the Deputy Chief Executive following member approval to undertake a joint procurement exercise with Chorley Council for the renewal of the insurance covers in place at both Councils under existing Long Term Agreements (LTAs).

The report explained that the procurement exercise had now been undertaken, provided a summary of the detailed tender evaluation results and sought agreement to proceed to award based on the outcome.

### **Decision made**

1. To agree the appointment of the insurance companies identified for the respective classes of insurance from the 1 January 2022.
2. To approve the further expenditure to obtain the Motor Trade and Terrorism policies, this will be in the region of £8-£10k.

## **Reasons for decision**

A comprehensive and fair evaluation of the price and quality aspect of all received bids was undertaken, clarification sought where appropriate and the findings provided like for like cover based on existing policies.

It was essential that the Council had quality, cost effective insurance cover in place beyond 31 December 2021 when the current LTA's lapse.

## **Alternative options considered and rejected**

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This exercise involved the use of a procurement framework. Approval had been sought to undertake this approach over a more traditional tendering method in order to ensure that the Council had quality, cost effective insurance cover in place by 1 January 2022.

Chair

Date

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## South Ribble Council Forward Plan – Notice of Executive Decisions

**For the Period: 1 December 2021 - 30 November 2022**

This document is a notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

It gives 28 days' notice of the following:

- 1) 'key' decisions and other major decisions which the Cabinet expects to take during the next twelve month period;
- 2) decisions that are likely to be taken in private; and
- 3) individual Executive Member Decisions under delegated powers that are likely to be taken in private.

The document is updated as required and is available to the public on the Council's website at [www.southribble.gov.uk](http://www.southribble.gov.uk).

### Key Decisions

A 'Key' Decision is defined as any decision in relation to a Cabinet function which is likely:

- (a) To result in the Council incurring expenditure which is, or the making of savings which are significant. The financial threshold above which expenditure/savings become significant is set at £100,000. The financial threshold is applicable to both revenue and capital budgets; or
- (b) To be significant in terms of its effect on the communities living in an area comprising two or more Council wards.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a 'Key' Decision may not be taken, unless 28 days' notice have been given in this document.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in this document in accordance with General Exception and Special Urgency provisions, set out in Access to Information Procedure Rules.

The Cabinet is made up of the Leader, Deputy Leader and three other Cabinet Members with the following portfolios:

Leader of the Council and Cabinet Member (Strategy and Reform)	Councillor Paul Foster
Deputy Leader and Cabinet Member (Health and Wellbeing)	Councillor Mick Titherington
Cabinet Member (Communities, Social Justice and Wealth Building)	Councillor Aniela Bylinski Gelder
Cabinet Member (Finance, Property and Assets)	Councillor Matthew Tomlinson

Decisions to be taken in private

Whilst the majority of the Cabinet and individual Executive Member decisions listed in this Forward Plan will be open to the public to attend, there may be some decisions to be considered that contain confidential, commercially sensitive or personal information.

This Forward Plan is a formal notice that some of the decisions listed will be held in private because the report will contain exempt information listed under Schedule 12A of the Local Government Act 1972, as set out below and that the public interest in withholding the information outweighs the public interest in disclosing it.:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: [www.southribble.gov.uk](http://www.southribble.gov.uk).

If there are any queries, including objections to items being considered in private, please contact the Council on 01772 625309 or email [clare.gornall@southribble.gov.uk](mailto:clare.gornall@southribble.gov.uk).

**Gary Hall**  
Chief Executive

**Last updated: 07 December 2021**

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
List of A) Key decisions to be taken by the Cabinet and B) decisions which the Cabinet expects to take in private							
Approval for Contract Procedure and Award for the Procurement of ICT hardware and software support	Cabinet	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	15 Dec 2021	Fully exempt This report is likely to contain information relating to the financial / business affairs of the Council and / or a third party.	None	Report of the Director of Customer and Digital
Leyland Town Deal - Stage 2 Designs	Cabinet	Cabinet Member (Planning, Business Support and Regeneration)	Expenditure / Savings higher than £100,000	15 Dec 2021	Open	None	Report of the Director of Planning and Development
Fees and Charges 2022/23	Cabinet Council	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	19 Jan 2022 26 Jan 2022	Open	None	Report of the Director of Finance and Section 151 Officer

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Shared Customer Services and Revenue & Benefits Review	Cabinet	Cabinet Member (Communities, Social Justice and Wealth Building)		19 Jan 2022	Fully exempt This report is likely to contain information relating to an individual.	None	Report of the Director of Customer and Digital
Award of Contract for work to re-model Bamber Bridge and Leisure Centres	Cabinet	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	19 Jan 2022	Fully exempt This decision is likely to contain information relating to the financial / business affairs of the Council and/or a third party.	None	Report of the Director of Commercial
New Sub-lease at Forward Industrial Estate	Cabinet	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	19 Jan 2022	Fully exempt This report is likely to contain information relating to the business / financial affairs of the Council and/or a third party.	None	Report of the Director of Commercial

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Leyland Town Deal - Procurement Strategy	Cabinet	Cabinet Member (Planning, Business Support and Regeneration)		19 Jan 2022	Fully exempt This report is likely to contain information relating to the financial / business affairs of the Council and / or a third party.	None	Report of the Director of Commercial, Director of Planning and Development
Council Housing Delivery Programme	Cabinet	Cabinet Member (Planning, Business Support and Regeneration)	Significant effect in 2 or more Council wards.	22 Mar 2022	Open	None	Report of the Director of Planning and Development
Revenue and Capital Budget Monitoring Quarter 3	Cabinet	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	22 Mar 2022	Open	None	Report of the Director of Finance and Section 151 Officer

List of decisions by Individual Executive Members expected to be taken in private or are key decisions

Leader of the Council and Cabinet Member (Strategy and Reform)

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Cabinet Member (Finance, Property and Assets)							
Birch Avenue Play Area - Revised Budget	Cabinet Member (Finance, Property and Assets)	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	20 Dec 2021	Open	None	Report of the Director of Customer and Digital
Award of contract for upgrade of existing Interceptor at Moss Side Depot	Cabinet Member (Finance, Property and Assets)	Cabinet Member (Finance, Property and Assets)		December 2021	Fully exempt This report is likely to contain information relating to the financial or business affairs of the Council and/or a third party.	None	Report of the Director of Commercial
West Paddock Extra Care - Procurement Strategy - Award of Contract for Stage 1 and Stage 2	Cabinet Member (Finance, Property and Assets)	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt This report is likely to contain information relating to the financial / business affairs of the Council and / or a third party.	None	Report of the Director of Commercial

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
McKenzie Arms Contractor Appointment (Stage 2)	Cabinet Member (Finance, Property and Assets)	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt This report will contain information relating to the financial and/or business affairs of the Council and/or of a third party.	None	Report of the Director of Commercial
Setting up an Electrical Framework for Planned and reactive maintenance	Cabinet Member (Finance, Property and Assets)	Cabinet Member (Finance, Property and Assets)	Significant effect in 2 or more Council wards.	December 2021	Fully exempt This report contains information relating to the financial/business affairs of the Council and/or a third party.	None	Report of the Director of Commercial

Cabinet Member (Communities, Social Justice and Wealth Building)

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Approval of Contract Award for the Procurement of Elections Software	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt This report is likely to contain information relating to the financial or business affairs of the Council and/or a third party.	Report to Cabinet 10 Feb 2021	Report of the Director of Customer and Digital
Approval of Contract Award for the Procurement of Regulatory Services Case Management and Document System	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report to Cabinet 10 Feb 2021	Report of the Director of Customer and Digital



<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Approval for the Contract Award for the Procurement of Document Management for Revenues and Benefits	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)		December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report to Cabinet 10 Feb 2021	Report of the Director of Customer and Digital
Approval of Contract Award for the Procurement of GIS Mapping System	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report to Cabinet 10 Feb 2021	Report of the Director of Customer and Digital

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Approval for the Contract Award for the Procurement of Microsoft Licensing Software	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report to Cabinet 10 Feb 2021	Report of the Director of Customer and Digital
Approval of Contract Award for the Procurement of Remote Desktop Solution	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report to Cabinet 10 Feb 2021	Report of the Director of Customer and Digital

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Approval for the Contract Award for the Procurement of ICT Helpdesk	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report to Cabinet 10 Feb 2021	Report of the Director of Customer and Digital
Approval for the Contract Award for the Procurement of Anti-virus Software	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report to Cabinet 10 Feb 2021	Report of the Director of Customer and Digital

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Approval for the Contract Award for the Procurement of Asset Management	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report to Cabinet 10 Feb 2021	Report of the Director of Customer and Digital
Approval of Contract Award for the Procurement of Mobile Contract	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report of Cabinet 10 Feb 2021	Report of the Director of Customer and Digital

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Approval of Contract Award for the Procurement of WiFi	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report to Cabinet 10 Feb 2021	Report of the Director of Customer and Digital
Approval of Contract Award for the Procurement of Housing Registers Software	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report to Cabinet 10 Feb 2021	Report of the Director of Customer and Digital

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Approval of Contract Award for the Procurement of Website Accessibility Software	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report to Council 10 Feb 2021	Report of the Director of Customer and Digital
Approval of Contract Award for the Procurement of Intranet Software	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report to Cabinet 10 Feb 2021	Report of the Director of Customer and Digital

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Approval of Contract Award for the Procurement of Case Management System	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report to Cabinet 10 Feb 2021	Report of the Director of Customer and Digital
Approval of Contract Award for the Procurement of Printers	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report to Cabinet 10 Feb 2021	Report of the Director of Customer and Digital

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Approval of Contract Award for the Procurement of Mobile Devices	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report to Cabinet 10 Feb 2021	Report of the Director of Customer and Digital
Approval of Contract Award for IT Procurement - Review of Desktop Solution	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report to Cabinet 10 Feb 2021	Report of the Director of Customer and Digital



<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Approval of Contract Award for the Procurement of CCTV	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report to Cabinet 10 Feb 2021	Report of the Director of Customer and Digital
Approval of Contract Award for the Procurement of Third Party Support (for items such as networking, infrastructure, CCTV)	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report to Cabinet 10 Feb 2021	Report of the Director of Customer and Digital

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Approval of Contract Award for Procurement of Hybrid Mail	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)		December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report to Cabinet 10 Feb 2021	Report of the Director of Customer and Digital
Approval of Contract Award for Procurement of Physical Post					Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report to Cabinet 10 Feb 2021	Report of the

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Approval of Contract Award for Procurement of Direct Debit Processing	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)		December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report to Cabinet 10 Feb 2021	Report of the Director of Customer and Digital
Approval of Contract Award for Procurement of Payment Schemes Software	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)		December 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report to Cabinet 10 Feb 2021	Report of the Director of Customer and Digital

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Leisure Services Software Contract Award	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	None	Report of the Director of Customer and Digital
Time Recording Software Contract Award	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)		December 2021	Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	None	Report of the Director of Customer and Digital

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Garden Waste Direct Debit Software Contract Award	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	December 2021	Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	None	Report of the Director of Customer and Digital
Garden Waste Stickers Contract Award	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)		December 2021	Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	None	Report of the Director of Customer and Digital

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Request for funds to allow external contractors to complete pruning and removal works to trees affected by ash dieback disease.	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)		December 2021	Fully exempt The report is likely to contain information relating to the financial / business affairs of the Council and / or a third party.	None	Report of the Director of Customer and Digital
Deputy Leader and Cabinet Member (Health and Wellbeing)							
Climate Emergency Grant Funding	Deputy Leader and Cabinet Member (Health and Wellbeing)	Deputy Leader and Cabinet Member (Health and Wellbeing)	Expenditure / Savings higher than £100,000	23 Dec 2021	Open	None	Report of the Director of Communities
Cabinet Member (Planning, Business Support and Regeneration)							
Public Car Park Inspection Policy	Cabinet Member (Planning, Business Support and Regeneration)	Cabinet Member (Planning, Business Support and Regeneration)	Significant effect in 2 or more Council wards.	December 2021	Open	None	Report of the Director of Customer and Digital

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
C) List of Lead Members							
Lead Member for Youth and Mental Health Awareness - Councillor M Trafford To present an Annual report to Cabinet on work during the 2021/22 municipal year							
Lead Member for Equality and Social Justice - Councillor J Alty To present an annual report to Cabinet on work during the 2021/22 municipal year							
Lead Member for Climate Change - Councillor K Martin To present an Annual Report to Cabinet on work during the 2021/22 municipal year							

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Report of	Meeting	Date
Director of Communities  (Introduced by the Cabinet Member (Communities, Social Justice and Wealth Building))	Cabinet	Wednesday 15 December 2021

Is this report confidential?	No
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Is this decision key?	No
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## **Update on the Review of Community Involvement**

### **Purpose of the Report**

1. To provide Cabinet with an update on the work of the Communities Service, including progress on the Review of Community Involvement.

### **Recommendations**

2. Cabinet is asked to note the work of the Communities Service
3. Cabinet is asked to note the evaluation of Community Hubs and agree the continuation of the current model

### **Reasons for recommendations**

4. This report follows on from the update provided to Cabinet in June this year. In addition to providing a position statement on the progress of community hubs in relation to the cross-party review of community involvement, a snapshot of wider work across the Communities Service is offered.

### **Other options considered and rejected**

5. This report provides a second update report for the Council's Community Hubs in 2021/22. It complements quarterly corporate performance reports, but relates more specifically to progress around recommendations from the cross-party review of community involvement.

### **Corporate outcomes**

6. The report relates to the following corporate priorities:

An exemplary council	✓	Thriving communities	✓
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# Agenda Item 5

A fair local economy that works for everyone	✓	Good homes, green spaces, healthy places	✓
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## Background to the report

7. The Council's Communities Service offers a range of functions across Community Development, Community Safety, Active Health and South Ribble Together teams.

Community Development	Active Health	Community Safety	South Ribble Together
Community Hubs	School Games	Safeguarding	Vulnerable resident casework
Boost Fund	Schools Buy-Back Offer	Anti- Social Behaviour	Community COVID response
Mental Health			
Youth Council	Wellness Services	Community Safety Partnership	South Ribble Together Network
Social Isolation	Bikeability		
Health Inequalities	Healthy Weights	Police Liaison	Community Digital support
Foodbank Network	Bike Hub	South Ribble Integrated Team	
Volunteering	Business Health Matters	Domestic Abuse	Central Lancs Health Project
Schools Liaison			
Armed Forces	School Holiday Schemes	White Ribbon Accreditation	Household Support Fund
Employability			
<i>Emerging themes: refugee &amp; asylum seeker programme, support to friends groups, social prescribing</i>			

8. Five Member-led Community Hubs continue to operate across the Borough, each with its own action plan, containing projects to deliver local priorities. Action plans have been created in consultation with members at planning meetings, based upon their understanding of priorities in their wards. Area profiles have been drawn up to 'tell the story' of each hub area, based on statistical data and local knowledge, to help members determine local need.
9. Projects are delivered on an ongoing basis in all of the Community Hub areas. Action plans remain 'live' and are updated as projects are completed.
10. Cabinet has committed to a period of twelve months, during which time each Community Hub is being asked to consult on, design and develop its own model of community engagement, develop action plans, and to track its success.
11. This report forms a summary of the work carried out by the Communities Service, and a status update on the Review of Community Involvement. Since the report of the cross party member working group was published, work has been ongoing to:
- Support listening to and engaging with our communities
  - Develop locality working; strengthening links with groups and residents
  - Be more intelligence led, with a better understanding of local issues
  - Build trust with community groups; delivering on the ground
  - Bring the Council's priorities to life, with tangible results

## Community Hub Action Plans

# Agenda Item 5

- 12.** Community Hub action plans are regularly monitored and discussed by members at planning meetings. Each project has a lead member, whose role is to champion and drive progress. Some of the highlights from current projects are summarised below.
- 13.** South Ribble in Bloom - a competition to encourage civic pride, promote healthy hobbies and add colour to our local area. Delivered virtually in 2021 to ensure COVID compliance, 'Bloom' attracted 45 households, groups and businesses to get planting and photograph the results. This project has evolved significantly, with involvement from residents of all ages and backgrounds now established. A celebration event on 14 October was well received and supported, with a great deal of excitement around reinstating a face to face competition for 2022.
- 14.** Farington Lodges – a longstanding, aspirational project which formed part of the legacy from the previous Neighbourhood Forum. Funding has now been successfully secured from the Lancashire Environment Fund, LCC's Farington Fund and the internal Boost Fund. In total, this will resource a £55,000 improvement programme around the lodges which will make a significant difference to the quality of the site for new visitors and regular users alike. Priority works identified include refurbishment of footpaths, replacement of gates and rotten fencing, reinstatement of noticeboards, repairing / replacing seating, cutting back trees and installation of a new dipping platform.
- 15.** Eagle and Child Bowling Green – another longstanding project which Leyland and Farington Community Hub has brought to fruition. From an initial enquiry from the bowling club committee who were concerned about the sustainability of the site they occupied, this project has seen the Council purchase the bowling green from Marstons brewery. A long-term lease and self-management arrangement is now in place with the club, to safeguard its future and offer security of tenure. Through the hub and boost fund, much needed disabled access has been created with a new path off Balcarres Road.
- 16.** Lostock Hall War Memorial – members from the Bamber Bridge, Lostock Hall and Walton le Dale Community Hub have supported improvements to the Browndge Road monument. A new 'living wall' has been created in ivy, with a dual purpose of improving air quality at the traffic lights, and screening off trade waste bins / cars parked in the adjoining alley. A site tidy up and planting scheme completed this project in time for Remembrance Day commemorations.
- 17.** Holland House Residents Association – in response to an approach by a group of residents who wanted to look at ways to improve their local environment, the Bamber Bridge, Lostock Hall and Walton le Dale Community Hub has supported the creation of a new residents' association for the Holland House estate. In addition to governance and action planning support, the hub has match funded a community defibrillator, installed on Walton le Dale FC changing rooms and registered with NWAS for public access.
- 18.** Two of Penwortham's conservation areas – Rawstorne Road and Church Road lacked signage to identify their status. Boost funding matched with core funding from Penwortham Community Hub provided interpretation panels to explain the historical interest of each site, and black street name plates to increase recognition. Feedback and thanks has been received from neighbouring residents and St Mary's Church representatives.

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19. Further to LCC work on the Broadoak roundabout in Penwortham, the community hub is proposing to create a landmark feature to welcome people. The theme of deer has been chosen, as wild deer are regularly spotted and photographed locally; willow construction and an accompanying wildflower meadow will create a naturally attractive design.
20. Cricketers from Gregson Lane approached ward members with a request for help – their changing facilities were inadequate, to the point where their team was potentially being prevented from progressing through the league system due to the lack of changing facilities for visiting teams. An ambitious boost fund bid is enabling the purchase and installation of a new amenity, offering two team changing rooms and one for officials, toilets, showers and storage for goal posts. Once installed, this will be shared by cricketers and footballers from adult and junior teams, and makes the Gregson Green site more sustainable for sport in the long term.
21. Pre-pandemic, Samlesbury Civic Society made contact with Eastern Parishes Community Hub, to explore ways of working together for the benefit of Samlesbury residents. Some initial work supplying hi-vis vests and litter pickers has led to an ongoing relationship. Two members of the society acted as community judges for South Ribble in Bloom, and War Memorial Hall where they are based was used as a community conversation venue.

## **Schools Liaison**

22. A cross-party member group is being established to look at ways we can engage with and support schools, as key stakeholders in our communities. Having evolved from a task group looking at school readiness, this now complements work with the new LCC model of Team Around the School and Settings (TASS.) Shared priorities for the TASS Locality Board and the new Schools Liaison group, which will inform an action plan, have been identified as :
  - Enabling all children to be school ready
  - Increasing the number of young people progressing to employment and/or training.
  - Improving educational outcomes for children and young people who find learning more challenging.
  - Supporting the mental wellbeing of children and families
23. The concept of South Ribble Uniform Bank started with conversations between colleagues and community groups. There was clear potential for a project to recycle school uniform – lots of children had barely worn clothing, coats and shoes which they had outgrown, and some families were struggling to afford new items. Donations of new and lightly used school uniforms from residents were received, sorted, labelled and gifted to 118 families who needed a helping hand. Where there were not appropriate items available within the uniform bank and affordability was a barrier, grant funding was utilised to purchase new uniforms. We worked with local foodbanks and community groups to deliver this project, who each promoted the scheme to families. We are very grateful to the elected members who gave up their time to make this scheme happen.
24. The Active Health Team have longstanding relationships with schools, based on services provided in school settings. A wide range of activities are delivered in and valued highly by schools in keeping children fit and healthy. Through the pandemic,

# Agenda Item 5

the team has been flexible and resilient to maintain an offer to pupils when schools have been restricted and even closed. Service to schools include:

- Active travel – scootsafe, balance bikes, bikeability (learn to ride)
- School games festivals (whole day sporting events)
- Cluster competitions (sporting events between school teams)
- Young Leaders (training high school pupils to referee and officiate)
- Nutrition Mission – healthy eating education programme
- Dance from the Heart – borough wide roadshow
- Wellbeing Wednesdays – yoga and mindfulness sessions

**25.** Earlier this year, Cabinet approved a budget to offer a Schools Digital programme; supporting schools with devices for home learning where provision was limited. The objective was to ensure that no child in South Ribble was prevented from learning through a lack of affordability. Working with schools and LCC colleagues, 151 tablets were purchased and distributed, with schools retaining ownership and maintenance responsibility.

**26.** Excellent progress is being made in establishing a Youth Council for South Ribble, one of the recommendations from the cross-party review of community involvement. The review recommended that a Youth Council should be formed to actively involve young people in decision-making, local democracy and the services which affect them. Targeted at 14-17 year olds who want to learn about and have a voice in democracy, schools have responded well in promoting engagement with students,

## Health and wellbeing

**27.** A strong relationship with Lancashire MIND and provision of accredited Mental Health First Aid training has been recognised as a key aspect of our objective to be a supportive organisation to people's mental wellbeing. It aims to equip people with the skills and knowledge to recognise when somebody is experiencing mental health challenges, and how to empathetically address this through conversation, and where to refer people for support.

**28.** These courses have been delivered internally to three cohorts by Lancashire Mind, consisting of 1 elected member (Cabinet Member for Health & Wellbeing) and 41 officers from services which regularly have contact with residents who may be vulnerable. This work is forging a strong partnership with Lancashire Mind, who we recognise as a key local mental health partner, with them funding 32 of the 41 spaces to date.

**29.** A series of Mental Health Community Awareness Sessions are being delivered around South Ribble by Lancashire Adult Learning, open to anyone who wishes to attend. Each one is supported by a Community Development Officer, and focuses on:

- What mental health and mental wellbeing is
- Risk factors
- The impact on the individual, friends, family and employers
- Types of mental health conditions
- Treatment and support

**30.** The Active Health team are corporate champions in the Council's approach to good health and wellbeing. Significant external funding has been attracted for officers to deliver a range of lifestyle programmes, including:

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- Healthy weights – referrals from GPs and health agencies for diet and nutrition support
  - Business Health Matters – health screenings for employees to encourage self responsibility, reduce time lost to sickness absence and sustain healthy workforces
  - Bikeability – teaching children and adults to ride bikes safely and confidently
31. Community Hubs have produced various heritage trails, walking and cycle routes around the borough, designed to support the ‘move more’ agenda, offer an environmentally friendly, free to access leisure opportunity, and to promote civic pride as people learn more about where they live. Routes can be accessed at: [www.southribble.gov.uk/walking](http://www.southribble.gov.uk/walking)

## Developing resilient communities

32. South Ribble Together has been established as the multi-agency community response to COVID, led by the Council. With Citizens Advice Bureau and DWP co-located in the Civic Centre, colleagues have been able to work together to support some of the most vulnerable residents in the borough. Over the last 18 months, this response service has:
- Provided over 1800 essential food parcels
  - Supported over 1250 residents, many including whole families and many being supported on multiple occasions.
  - Collected and delivered over 590 prescriptions
  - Delivered over 1390 case management sessions, including welfare calls, advice calls and welfare visits.
  - Over 400 residents supported to access additional support
33. Casework for South Ribble Together continues, as people are still feeling impacts such as redundancy, Universal Credit changes or ongoing poor health. Officers work with partners on a social prescribing type model, to ensure that vulnerable residents are able to access as much help as possible. Use of grant funding such as the DWP Winter COVID grant has supported 59 households with payments on energy (gas, electricity, water), white goods and cleaning / personal hygiene products.
34. Utilising external funding from a population health management project, the communities service has recently employed a Digital and Community Co-ordinator. The purpose of this post, over a 12-month fixed term period, is to offer skills development to community groups, third sector organisations and Parish Councils, to help them make better use of digital devices and online services, and support their communities to do the same. This support will include, but not be limited to:
- Accessing and using digital devices
  - Setting up and using social media
  - Setting up and using websites
  - Transitioning to digital customer management systems
  - Using Microsoft Office
  - Creating promotional materials via photography and video
  - Using digital to attract new volunteers Digital and community offer

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**35.** On an ongoing basis, the Council supports voluntary groups who are valued partners in our local areas through the Communities Service. Examples include:

- Tippytoes Babybank – provided with temporary accommodation
- Community Network and Outreach Service – funding for parent and baby group and winter warmth project
- The Place (Wade Hall Community Association) – offered temporary storage and winter warmth project, Holiday Hunger delivery partner
- The Base at Broadfield – emerging partnership at Broadfield Community Garden, Holiday Hunger delivery partner
- Age Concern – provided with freezer space during lockdown
- Foodbanks – supplied with food and transport to share stock

## **Reducing Social Isolation**

**36.** The Council is committed to supporting those living with dementia and their carers, as a Dementia Friendly Borough. The local Dementia Action Alliance which supports this work is supported by members and a Community Development Officer. Recent achievements include:

- Creating the Peace Garden – dementia friendly design, planted by Leyland Bloomers
- Regular Dementia Friends sessions offered (virtually and in person) to raise awareness. Recipients include staff, members, local residents, businesses
- A joined up approach to Dementia Action Week with Chorley Council - a timetable of activities across both boroughs
- Event for World Alzheimer's Day in partnership with Leyland United Reformed Church, including drop in service for advice and support
- Production of a Digital Inclusion Pack – a booklet for people with memory difficulties, for assistance and reassurance when using the internet.
- Facilitating consultation with people living with dementia for Leyland Town Deal and Central Lancashire Local Plan

**37.** A cross-party member task group has been established to look at ways we can further expand on our efforts to reduce social isolation. Work on the South Ribble Together COVID Hub has demonstrated that loneliness and isolation can affect people at all stages of life, in lots of different circumstances. An action plan will be drawn up and delivered over coming months; initial priorities have been identified as:

- Working with community groups to establish provision for men (current provision has a much higher uptake from women)
- Mapping existing provision to understand what exists and what the gaps are.
- Raising awareness of available support amongst those at risk of being lonely e.g. via Council Tax bill mail out, working with Progress Housing

**38.** The Active Health Team has been doing some innovative work through the Bike Hub, based at Withy Grove Park in Bamber Bridge. Officers based there have qualified as bike mechanics, enabling them to service and restore donated bikes, and train others in bike maintenance. The Bike Hub offers:

- Free bikes to those on very low or no income
- Tuition and 'led' rides to build confidence

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- Planned ride schedules to increase fitness and stamina, e.g. routes for weekly rides, longer each week
39. Several of the Community Hubs have already, or plan to install 'happy to chat' benches. These are essentially benches with a plaque to encourage people to make friendly conversation with others who sit there. With positive feedback already received, members are encouraged at planning meeting to identify locations in their wards where this approach may work well.
40. Resocialisation cafés - using funding provided by the Clinical Commissioning Group through the Central Lancashire Covid Vulnerable project, two resocialisation cafes have been established in each of the of the Community Hub areas, aiming to build confidence and reduce social anxiety as people re-integrate back into the community following long period of social distancing. Each of these cafes have seen high levels of attendance and received excellent feedback. Funding provided to community groups has been welcomed after months of limited income due to COVID.

## Tackling Food Poverty

41. The Council's Holiday Hunger scheme was established to ensure that no children go hungry during the school holidays, where families struggle to keep tummies full without the support of free school meals. During the pandemic, the method of delivery has been adapted, working in partnership with schools and community groups to ensure food parcels reach families.
42. Each food parcel contains enough ingredients for a minimum of 5 meals, with average contents of cereal, tuna, cheese, hotdogs, pasta, pasta sauce, wraps, cordial, baked beans and instant noodles. All are provided with long expiry dates.
43. Distribution to date is shown below. In the last year (October 2020 to October 2021), 13,954 parcels, or 50,975 meals have been provided.

	<b>No. of parcels</b>	<b>No. of meals</b>
Oct-19	83	415
Dec-19	330	1650
Feb-20	228	1140
Apr-20	906	4530
May-20	352	1760
Aug-20	1500	7500
Oct-20	949	4745
Dec-20	2188	10,940
Feb-21	1101	5505
Apr-21	2288	11,440
May-21	563	2815
Aug-21	1810	9050
Oct-21	1296	6480
<b>Total</b>	<b>13,594</b>	<b>67,970</b>



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44. Establishing a robust Foodbank Network is an important priority for the Communities Service. Through the Community Development Team, work is ongoing to support local foodbanks to become more sustainable, more specifically this includes:
- Implementing robust, efficient, and GDPR compliant processes
  - Registration with Environmental Health, and food hygiene training for volunteers
  - Improving collaboration and information sharing through a foodbank network
  - Developing their model to provide a 'Community Shop' approach, as an alternative means of accessing foods and essentials, where individuals can receive items for a token payment. This offers users more dignity and a more sustainable option than foodbank reliance.
45. Holiday and Food (HAF) Programme – the 2021 summer HAF programme was delivered by district councils across the county, using grant funding from the Department for Education. Using a combination of community venues, parks and leisure centres, children aged 4-16 were engaged in a wide range of activities – sports, martial arts, fitness and dance sessions, nature trails, arts and crafts were all offered.
46. Although priority was given to families whose children received free school meals, we recognise that there are lots of families who need support, so no child was turned away from taking part in our activities and enjoying a healthy lunch.
47. Over the course of five weeks, we provided more than 5,200 places at some 350+ camps across the borough. More information, including feedback from parents and providers is contained at appendix 1. A second HAF programme is currently being planned for Christmas holidays - [www.southribble.gov.uk/haf2021](http://www.southribble.gov.uk/haf2021)

## Delivering key messages

48. Supported by the Council's Communications Team, newsletter templates have been created for each of the community hubs. Each hub publishes newsletters as it chooses, either on a seasonal basis, or around a particular theme. Feedback has been positive, with community groups and individuals sharing newsletters on social media. An example of a Western Parishes Hub newsletter as attached at appendix 2.
49. Facebook pages created for community hubs have increased in traction, as new content is generated following the relaxation of COVID restrictions. Officers across the communities service now have the ability to post material, and members are beginning to actively share news to their own pages and networks.
50. Community Conversations – since the launch of the initiative in June 2021, approximately 295 residents have engaged with us via community conversations. Following positive feedback, these events will continue to be delivered in different locations, collaborating with key partners such as the Police, Lancashire County Council and Progress Housing,
51. The Co-operative Councils Innovation Network is an excellent resource for the Council in terms of learning from other authorities and sharing our story. South Ribble has had 4 best practice case studies published this year, accessible via: [www.councils.coop/case\\_study\\_tags/south-ribble-borough-council/links](http://www.councils.coop/case_study_tags/south-ribble-borough-council/links)

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## Evaluation of Community Hubs

52. Recommendations from the cross-party review of community involvement, subsequently agreed by cabinet, centred around seven key areas:

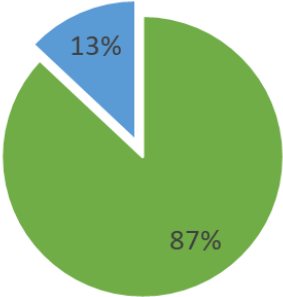
Level of community interaction and engagement
Level of community development and volunteering
Promotion of co-operative values (self-help, self-responsibility, democracy, equality, equity and solidarity)
Engagement with young people
Strengthening the voluntary, community and faith sector
Delivery of community priorities through forum projects
Engagement with parish and town councils (where applicable)

53. A summary of progress to date against each of these criteria by project delivery is attached at appendix 3. As face to face events and meetings begin to increase, the scale and pace of delivery will pick up further over coming months.
54. All members have been given the opportunity to give feedback on Community Hubs via an online survey. 30 members responded overall, from a possible 49; a response rate of 61%. Engagement rates broken down by hubs were:

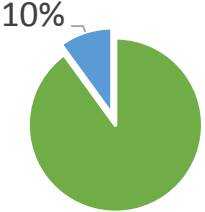
Community Hub	Responses	
Leyland and Farington	12	71%
Penwortham	8	80%
Bamber Bridge, Lostock Hall and Walton le-Dale	6	60%
Western Parishes	2	33%
Eastern Parishes	2	50%

55. In response to 'Do you feel engaged in your community hub?'

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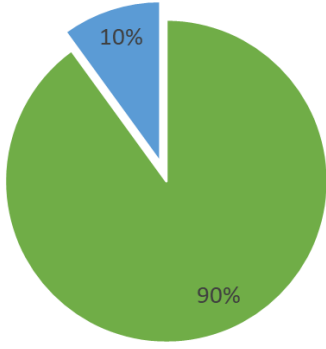
 <p>■ Yes ■ No</p>	<b>If no, why not?</b>
	A lot of decisions are made without any discussion with members. We used to be very involved with community events but now I feel that events in particular, are being organised before discussion with ward councillors
	I feel the current Leyland and Farington hub is very highly focused on Leyland, with Farington being particularly neglected.
	We have much to do and it seems we cannot meet up often enough to sort it out.
	The Boost funding is a little problematic as well as many of us are unable to furnish the need to find costs etc
I have shied away from coming to many community hub meetings as I feel I can add little value. In the past, I have raised issues and challenge, in my view appropriately, and been politely silenced.	

56. In response to 'Do you feel like you can influence decisions made within your Community Hub?'

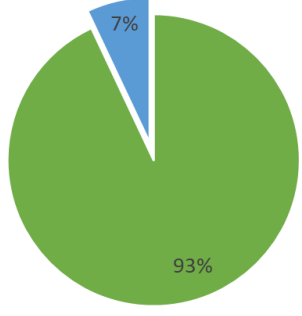
 <p>■ Yes ■ No</p>	<b>If no, why not?</b>
	YES & NO. Items on our neighbourhood plan can be discussed and influenced by our input but how can we influence the community events that are already in place before we are told about them
	We need to look at a skills share/experience share/life skills from the members of the HUB...many councillors have hidden talents which may not be being used to their best advantage
	I never seem to know when these are taking place

57. In response to 'Do you feel that you the decisions made within your Community Hub have a positive impact on the local area?'

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 <p>90% 10%</p> <p>■ Yes ■ No</p>	<b>If no, why not?</b>
	Some of them are. Some very good things are coming from our hub e.g. living wall in Lostock Hall, Happy to Chat benches in Bamber Bridge etc. Some of the existing events which were very successful are now non-existent. The monthly coffee and cake at Lostock Hall library was very successful, we spoke to more people there than any of the Neighbourhood events.
	In the main yes but we do need to be flexible in where we support and help and we need to be careful are support is directed in the right direction.
	The community hub concentrates particular areas within the hub and not the whole area. All Councillors need to attend the planning meetings so that projects can be brought forward and supported by the hub.
	The hubs do have positive impacts with the projects they do, however as I have previously discussed, I feel not all areas receive a fair or equal proportion of attention.

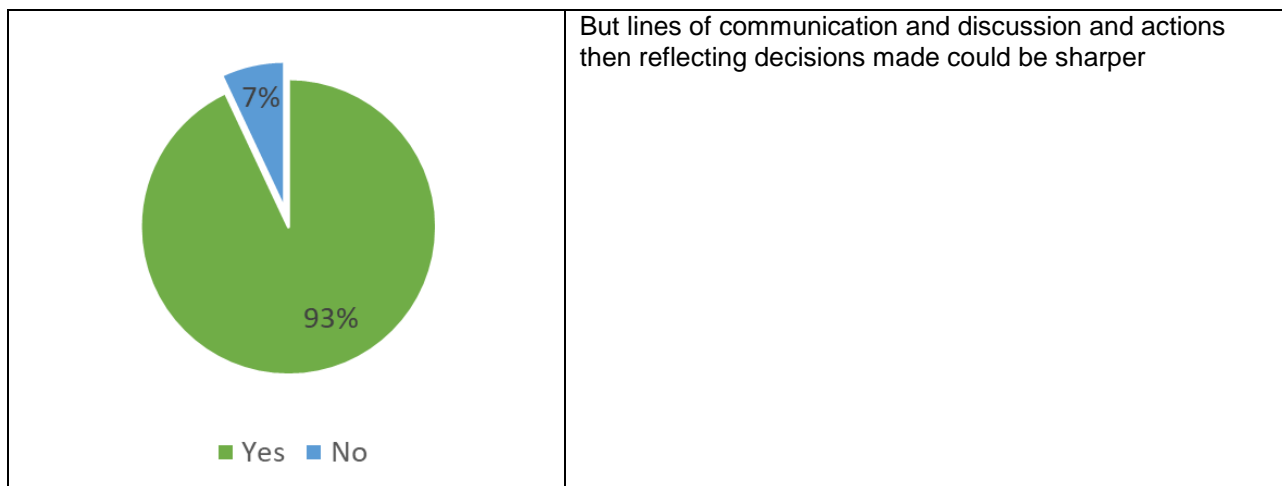
58. In response to 'Do you feel that your Community Hub has the autonomy to identify and act on local priorities?'

 <p>93% 7%</p> <p>■ Yes ■ No</p>	<b>If no, why not?</b>
	But we need to identify those local priorities and be very sure they are being acted on in an appropriate way. It isn't a one size fits all... And we need to question ..do we have the skills and resources to fulfil our commitments.
	The area of the hub is too large and has a large number of Councillors from different demographic areas so what may be a priority issue in part of the hub area may not be in another part of the hub. Projects that can benefit the whole area need to be a priority so that all councillors feel involved and can help to make a difference.
	Not full autonomy. Need better control of the purse strings & decision making.

59. In response to 'Do you feel supported by the Community Development Team?'

	<b>If no, why not?</b>
	The support is there if we ask for it
	No doubt about it...the Community Team have always given their best.....many times over and above...Thanks
	The leadership of the team is good and the new team officer will be effective but we have not had a support officer for the hub since June so this has had an impact on the effectiveness of the hub

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60. In response to 'What would you like to see improved within your Community Hub model?' key themes were:

- More engagement with residents and increased resident involvement in community hub meetings and decision making.
- Improved alignment of projects with local need.

Member comments included:

<p>Residents invited to community meetings whenever there is the opportunity, I have been asked several times when they will start up again</p>
<p>Would like to see priorities organised on an 'issue basis' e.g. Mental Health with projects attached rather than a list of individual projects.</p>
<p>More autonomy given to community groups to engage with us and their communities. Members of the community should be encouraged to speak to us directly more readily than they do at present</p>
<p>More contact between meetings</p>
<p>Quicker decision making and more direct engagement with our community.</p>
<p>The communication and working to improve conversations with the residents by regular forums, coffee mornings or other similar events, social events around the hubs different areas, working with friends and volunteers more so that residents feel they have ownership and benefit from projects in their particular area of the hub. Residents should be the heart of what happens in the hub and the members should facilitate project to benefit them as well as projects to improve the environment and the health and well-being of all residents in the hub's area.</p>
<p>There needs to be more joint working, sometimes, it feels a little isolated</p>
<p>Better information about CIL money and upcoming discussions so that local priorities can be put forward in advance of agreements being made. Also increased speed and certainty around project funding (I am referring to elements outside of the boost projects as this is being handled very well already).</p>
<p>I would love to see the hubs become more autonomous, creating their own Terms of Reference and Constitutions which suits them in their own areas. I would also like to see Leyland and Farington invite a member of the youth council onto their hub and even other partners such as PCSO's and other stakeholders.</p>
<p>I would like to see the hubs working towards projects which tie into the Corporate Strategy and intelligence from each area and where this crosses over I would like to see the hubs working together in a network.</p>

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I would like to see the hubs adopt and embed the principles of co-operatives that we have signed up to in the Co-operative Innovation Council

**61.** In response to ‘What are your future ambitions for your community hub?’ key themes were:

- Better engagement with residents
- Delivery of projects which make a positive difference to the lives of residents

Member comments included:

To continue to focus on deliverable projects which have a positive impact on our area.

To continue listening and supporting the community

To deliver more successful projects with increased involvement with residents

To continue work on projects that directly benefit our community

I think the hubs should be able to change and evolve with the needs of the residents. Every proposal should be looked at carefully and considered in line with the council's priorities but also the direction we are heading in terms of allowing the hubs to become autonomous. For example; if residents groups want grants to support their own work there should be a methodology in place for this to be considered. This is just one example of changes we should consider when asked.

A two-way dialogue with our residents and projects to improve the social fabric of the area.

A Hub that is involved in every aspect of life within the Hub area with which residents can identify work with. Where it can be seen that we are making a difference to people's lives by enriching that sense of community.

To take the Hub out to the community more, engage directly with community groups, create opportunities for the community to work together

To be recognised as the community's voice adding real value to the local area

Meaningful projects actions that benefit all but especially the health, welfare & lives of those that most need it in our community

To be more engaged with the community by greater awareness of the accessibility of members. To hold on to Louise Davies as our officer and deny her brilliance to other hubs! To encourage adequate resourcing of the officers supporting the hubs such as has been achieved by bringing in Reece to support Rebecca recently as we can't afford to lose such excellent people or have them so swamped they can't physically support us all.

**62.** In summary, overall reactions were very positive:

- 87% of respondents feel engaged in their community hub
- 90% of respondents feel that they can influence decisions in their community hub
- 90% of respondents feel that the decisions made within their Community Hub have a positive impact on the local area
- 93% of respondents feel that their Community Hub has the autonomy to identify and act on local priorities
- 93% of respondents feel supported by the Community Development Team

**63.** Officers in the community development team were asked the same survey questions as members, for comparison purposes. Key themes included:

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- The feeling of mixed levels of member engagement across hubs
- Agreement that members can influence decisions in their community hub
- Agreement that hubs have autonomy to identify and act on local priorities
- Ambitions included more joined up working across hubs, clear terms of reference and more member involvement in communications and promotion.

## Boost Fund

64. The first round of Boost Funding, with a budget of £25,000 ran in Spring 2021. Hubs were invited to bid into this fund, designed for projects with positive, long-lasting impacts on communities. Applications were received to a value of £46,505.

65. All bids received were awarded partial funding:

Hub	Project	Amount sought	Notes	Amount granted
Eastern Parishes	Gregson Lane changing rooms	£ 12,615	50% to be matched by hub	£ 6,307
BB, LH & WLD	Food bank premises	£ 14,500	50% to be matched by hub	£ 7,250
Leyland & Farington	Eagle & Child bowling green entrance	£ 5,000	50% to be matched by hub	£ 2,500
	Farington Lodges	£ 6,650	50% to be matched by hub	£ 3,325
Penwortham	Conservation area signage	£ 2,040	50% to be matched by hub	£ 1,020
	Mental health awareness	£ 5,700	MH 1st Aid costs covered elsewhere	£ 900
Western Parishes	No bid received	£ -	-	£ -
<b>TOTAL</b>		£ 46,505		£ 21,302

66. The second round of Boost Funding closed on 31 October, with bids received from all 5 community hubs.

Hub	Project	Amount sought	Notes	Amount granted
Eastern Parishes	Winter Warmth	£ 4,000	£500 per community group allocated, based on costs in Leyland & Farington.	£ 2,800
BB, LH & WLD	Love Where You Live campaign	£ 1,481	To be delivered in January 2022.	£ 1,481
Leyland & Farington	Love Where You Live campaign	£ 1,481	To be delivered in January 2022.	£ 1,481
Penwortham	Deer statue welcome feature	£ 2,937	A more substantial installation would be preferred - option for the hub to match fund.	£ 6,000

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	Coach House Christmas carols	£ 1,270	£200 cost estimate for refreshments may not be realistic - hub to fund any additional expenditure.	£ 1,270
Western Parishes	Garden Angels	£ 1,278	To be aligned with Tempo volunteer time credits	£ 1,278
<b>TOTAL</b>		<b>£12,447</b>		<b>£ 14,310</b>

67. The Boost Fund concept has been well received by both community hubs and the groups who benefit. The remaining balance for 2021/22 is £14,388. Round 3 will close on 31 March 2022, for spring / summer project delivery.

## Community Hubs Finance Update

68. Funding available to community hubs for 2021/22 is made up of monies carried forward from previous years, combined with the annual budget which is based on the number of councillors.

Area	Carried forward	Core Funds	Total
Bamber Bridge, Lostock Hall & Walton le Dale	£33,098	£5,500	£38,598
Eastern Parishes	£9,784	£2,000	£11,784
Leyland & Farington	£25,151	£9,000	£34,151
Penwortham	£11,729	£5,000	£16,729
Western Parishes	£4,654	£3,500	£8,154
	<b>£84,416</b>	<b>£25,000</b>	<b>£109,416</b>

69. Community Hub spend to date in 2021/22 is shown below. Funding which has been agreed and committed to projects highlighted in grey. Match funding for boost fund bids has a B for identification.

Area	Budget	21.22 spend / commitment	Amount	Total	Balance
Bamber Bridge Lostock Hall & Walton le Dale	£ 38,598	Holland House Defib	£ 443	£ 12,256	£ 26,342
		Church Road Gardens	£ 425		
		LH Station planters	£ 790		
		Living Wall	£ 2,680		
		LH Station planting	£ 148		
		Happy to chat benches	£ 520		
		<i>Foodbank premises B</i>	£ 7,250		
Eastern Parishes	£ 11,784	<i>Gregson Lane changing rooms B</i>	£ 6,307	£ 6,787	£ 4,997
		Cuerdale Heritage Trail	£ 480		
Leyland & Farington	£ 34,151	Plants for Peace Garden	£ 1,420	£ 11,493	£ 22,658
		<i>Plants for Peace Garden</i>	£ 288		
		<i>Eagle &amp; Child Bowling Club B</i>	£ 5,000		
		<i>Farington Lodges B</i>	£ 3,325		



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		CNOS Parents & baby group	£ 740		
		<i>Friends of Leyland Station</i>	£ 520		
		<i>DAA banners</i>	£ 200		
Penwortham	£ 16,729	Penwortham Live	£ 500	£ 1,491	£ 15,238
		Conservation Area signage <b>B</b>	£ 1,391		
		Pumpkin Patch (refund from 2020)	-£ 400		
Western Parishes	£ 8,154	Longton Live	£ 500	£ 1,248	£ 6,906
		Western Parishes Wheel	£ 238		
		<i>Dob Lane benches</i>	£ 510		
	<b>£ 109,416</b>		<b>£ 33,275</b>	<b>£ 33,275</b>	<b>£ 76,141</b>

## Risk

- 70.** The Communities Service produces a risk register annually, aligned with the business plan. In addition, individual risk assessments are carried out as part of project delivery.
- 71.** For Community Hubs, each of the projects contained in the action plans has an element of risk; through the scoping process and discussions with hub chairs and project lead Members, an assessment is carried out as to the level of risk and potential mitigation.
- 72.** Each project is scored against a matrix of measures which assess viability, value for money, scale of impact and the degree of community involvement in delivery.

## Equality and diversity

- 73.** Projects delivered by the Communities Service and the Community Hubs are designed to be inclusive, accessible and bring communities together.
- 74.** Equality Impact Assessments have been carried out for each of the Community action plans; there are no potential negative impacts on any of the protected groups. There are specific positive impacts on age and disability, through projects such as reducing social isolation and sustaining our Dementia Friendly Borough status.

## Air quality implications

- 75.** Air quality is regularly discussed in community hub meetings; members are committed to ensuring that we make every effort to promote environmentally friendly initiatives wherever possible. Projects such as the living wall, heritage trails, and Active Health work on cycling and promoting local sports opportunities all demonstrate this.
- 76.** Over the winter months work in Leyland, Farington, Bamber Bridge, Lostock Hall and Walton le Dale on a Love Where You Live campaign will help to disseminate the importance of clean air. Winter warmth packs in the Eastern Parishes will provide another opportunity to inform vulnerable residents of the importance of indoor air quality; of good ventilation and efficient use of heating systems, as well as carbon monoxide monitors, if appropriate.

## Comments of the Statutory Finance Officer

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77. Finance information in relation to the hubs is as detailed above. Overall service financial performance is reported in the finance quarterly reports.

## Comments of the Monitoring Officer

78. There are no concerns from a legal perspective with what is proposed here. An evaluation of the working of Community Hubs has been carried out and the recommendation is that they should continue to operate in the same way.

## Background documents

There are no background papers to this report

## Appendices

Appendix 1 – HAF 2021 report

Appendix 2 – Western Parishes Autumn newsletter

Appendix 3 – Community Hub progress against review criteria

Jennifer Mullin  
Director of Communities

Report Author:	Email:	Telephone:	Date:
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# #HAF2021

## Summer activity programme



**South  
Ribble**  
Borough Council

# #HAF2021 Summer Activity Programme



## Delivering for families in South Ribble...

This year's **Holiday Activities and Food programme - #HAF2021** - was delivered by district councils across the county, with funding from the Department for Education.

Over the course of five weeks, South Ribble Borough Council teams including leisure, communities and our external delivery partners were able to engage **hundreds of children aged 4-16** in fun and enriching pursuits at a variety of venues across the borough.



# #HAF2021 Summer Activity Programme

## No child turned away - making it fun for all

A whole range of activities was available – from sports such as football, rugby, tennis, swimming, basketball, climbing, boxing and martial arts to fitness and dance sessions, nature trails, arts and crafts, and pizza making.

As well as providing a safe and secure environment in which the children could enjoy themselves, make friends and stay active, **#HAF2021 provided tasty and nutritious food for those children entitled to benefits-related Free School Meals**. Parents were able to guarantee places by booking in advance via the Council website, or could simply turn up on the day and fill out a paper booking form.

Although the guidelines from the Department for Education and Lancashire County Council dictate that provision is limited to children who are entitled to Free School Meals, we're pleased to say that **no child was turned away from taking part in our activities** – whether or not they also qualified for the food and refreshments provided.

All told, over the course of the five weeks, **we provided more than 5,200 places at some 350+ camps** at a variety of venues all around the borough. Our Active Health coaches and delivery partners were delighted to see smiles on so many faces and can take real satisfaction from knowing they have made a genuine difference for children and parents across South Ribble.



# #HAF2021 Summer Activity Programme

"I'm a single parent that works from home and was really dreading finding the time to keep my son entertained while still working. The guilt of working while your children are off is immense, but thanks to these camps I could work while my son still did activities and had lots of fun!"

"Entertainment during the holidays can be very expensive to low income families and these clubs meant the children didn't miss out."

"I have two special needs children and school holidays are very hard to manage at times, especially as I'm on a very low income. I can honestly say the camps have made a massive difference. The team have all been absolutely amazing with my children and accept my children as they are unlike some places."

## Parent feedback

"It was so nice that they were able to enjoy the outdoors - not wanting to rush home to their iPads - and enjoy sports for free."

"Our 8-year-old daughter attended the Tennis Summer Camp and loved every minute of it. She made new friends and loved the tennis games the coaches put together. As soon as we picked her up she was asking when can she go again. 10/10 from us."

"My son loved the camps he attended at Withy Grove Park, he really enjoyed the climbing wall, archery, and he even ended up being able to ride a bike now without his stabilisers on."

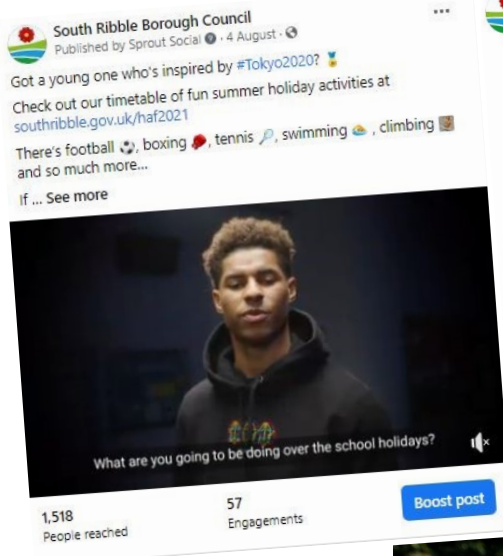
"My children absolutely loved the camps and it made them more confident to meet new people and to try new things that I wouldn't be able to afford to normally."

"My son got some much-needed exercise, met new friends and had something to look forward to every week of the summer holidays."

"The activities provided were very well organised and lots of fun, all the staff were really friendly! The lunch boxes provided were better than I ever would have imagined!"

"The team were so friendly and enthusiastic and made sure that all the children were included, which was lovely to see. Not to mention the amazing food you provided!"

# #HAF2021 Summer Activity Programme



## A splash on social

Our social media channels were a great way to publicise #HAF2021, encourage sign-ups to our camps and generally share news of the great work being done by our Active Health coaches and external partners.

Promotional material included a special launch video featuring England and Manchester United football star Marcus Rashford, whose passion for helping disadvantaged children has garnered national recognition.

Our social media posts made some **70,000 impressions** and more than **3,100 engagements** for a pretty impressive engagement rate of 4.4%. Our Facebook and Twitter channels will continue to be used to promote our future activity camps.



# #HAF2021 Summer Activity Programme

## An eye-opener for passionate providers...

Our #HAF2021 Summer Activity Programme was delivered thanks to a combination of the Council's own communities and leisure staff alongside a host of excellent external providers who share our passion about making a real difference to the lives of young people across the borough - especially those from less privileged backgrounds who may otherwise be denied access to sporting activities or even a hot meal. Together, they saw first hand the positive impact of #HAF2021 had on local children...

"We were asked to take part in the HAF programme during this summer holidays for four weeks. This was a great experience that we enjoyed every minute of. We got to meet children that would never have been given the opportunity to learn martial arts without the programme.

The kids loved the courses so much that some who were only supposed to be coming as a one-off ended up booking on and attending the majority of the course.

The programme was definitely an eye-opener to us of how local these children are to us who, without the programme, wouldn't have had a full meal that day.

I hope the HAF program continues in the future as I think it would be a massive let down to children in all areas of the country if this opportunity was to stop.

Thanks for asking us to be involved. It was a pleasure and we look forward to continuing to provide these sessions."

- BoxClever



**"The summer camps meant that children who came from families with financial constraints were able to access a daily meal, but most importantly gain the social interactions to be able to play, exercise, be creative, be outdoors and make friendships within their own communities that many have missed out on - especially over the past 18 months.**

**It also allowed parents to re-connect socially and, with our service in particular, build up small, local networks to enable them to have support locally and improve general mental health and wellbeing of families.**

**The services were inclusive and meant that local children were not missing out on activities or sessions that their families would have not been able to afford on a private basis.**

**These kind of support services and activity camps are absolutely invaluable to so many families and offer a lifeline to many and a positive experience to children to be able to enjoy and interact with each other as well as building creative skills and confidence."**

- Sophie Wilding, Chair/  
Director at CNOS

"The opportunity for children to attend these sessions was brilliant, the variety of options with different sessions and locations on the huge timetable was amazing and something we should be proud to have been able to assist in offering. Our most popular sessions were the morning swims. It's brought more regular faces to the centres with mums also joining in and having a swim with their children."

- Sarah Hunter, Duty Manager,  
Bamber Bridge Leisure Centre

### DELIVERY PARTNERS & ACTIVITIES

Alice Smith (Muay Thai & multi-Sports)

Andrea Andrews (Arts, crafts, dance, drama, sports games)

Boxclever (Kickboxing, fitness & games)

Lancashire Youth Challenge (Fitness bootcamp & film making workshop)

Dean Coady (Street safety)

Paul Morris (Boxing, nature trails, arts & crafts, games)

Sale Sharks (rugby)

SRBC Active Health (Athletics, badminton, basketball, cricket, climbing, football, handball, rounders, rugby, table tennis, tennis, tri-golf, Xplorer, yoga, active travel, crafts, dance, mindfulness, inflatables & other games)

SRBC Leisure Centres (Group fitness, football, swimming, tennis, multi-sports)



# #HAF2021 Summer Activity Programme



## An opportunity to develop skills and experience

#HAF2021 saw a number of casual staff employed to deliver our camps and activities alongside our Active Health team and external providers, meaning the programme was also a major opportunity for students and other young people to develop skills and gain valuable experience that can help them in their future careers.

Here are testimonials from three such young people, who all enjoyed playing their part in the delivery of this summer's schedule...

"I worked as an assistant coach on the health and fitness sessions during the summer holiday. I enjoyed helping to run the sessions with the children and young people, especially the cricket and football sessions.

I have now begun a college course studying for a BTEC in football coaching and development and am grateful for the opportunity I had over the summer to develop my coaching skills. The training opportunity and induction which we had was great also. Thank you.

- Ethan Hunter



**"During my time with HAF I supported sports sessions such as cricket, dodgeball, basketball and archery and also free play sessions and craft sessions. I enjoyed working in the different settings, of parks and schools, and experiencing how delivery differed in each of them.**

**I noticed many of the younger children needed support to eat their lunch, such as explaining what the food was, and how they would often only eat very small amounts but would eat some more with encouragement. I did notice how many of them were keen to eat the fruit.**

**I enjoyed all aspects of the sessions. Colleagues were all supportive and welcoming to work with. The activities were fun to take part in and simply talking to the children was enjoyable. The most challenging part could be the noise in inside school sessions!**

**Working at HAF in South Ribble has reminded me that I like working with children in active environments."**

- Jacque Evans

"I worked at parks in Bamber Bridge, Lostock Hall and Leyland. I helped out with various sports including archery, the climbing wall, football, cycling and cricket, and worked with all age groups. I thoroughly enjoyed my time with the HAF programme and found all the coaches to be friendly and supportive.

I really enjoyed working with the 9-10 year olds the best as they fully interacted with us and got the most out of all the sports. Although I think I had the most impact with the smallest of children and made a 'best friend' whilst entertaining them in the rain at Lostock Hall with a cone and a tennis ball.

As I am doing A Level PE, the scheme has given me experience of a role that is available working with sports. Thanks for giving me chance to work with you all this summer, would love to return to next year."

- Harry Battersby



# #HAF2021 Summer Activity Programme



## Kicking on...

#HAF2021 will return with more camps in the run-up to Christmas. From 20-23 December, our Active Health team will be delivering a range of activities including: Christmas parties, winter inflatable fun days at South Ribble Tennis Centre, swimming sessions, gymnastics, boxing and kickboxing camps, tennis, football, group fitness & gym workouts plus arts, crafts, dance & drama.

We once again look forward to the chance to make a real difference to families across South Ribble.



## Leaving a lasting legacy

While the **#HAF2021 summer activity programme** may have only taken place over the course of five weeks, the legacy it has left behind will be felt for much longer. Here are just some of the lasting benefits of our engagement with families and providers across South Ribble:

**Increased levels of fitness and activity** among local children, resulting in better physical health.

**Improved confidence levels in parents.** New families engaging in community group activity.

**New volunteers joining community groups and taking an interest in helping our community.**

Increased levels of interest in wider activities (for instance: adult learn to bike ride programmes, leisure centres, boxing clubs).

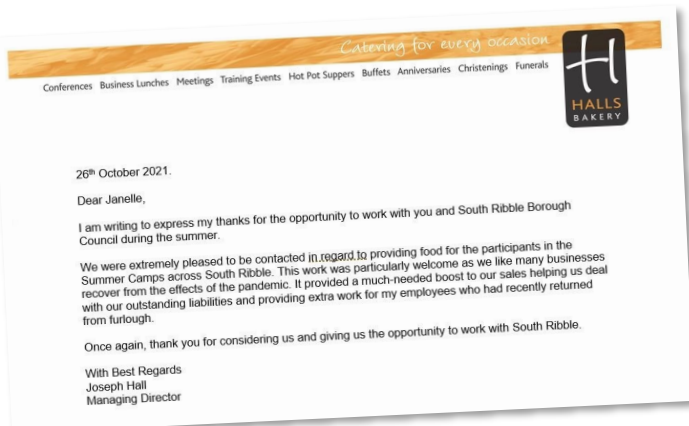
**Experience and employability skills of casual coaching staff developed.**

#HAF2021 supported the charitable status bid of at least one local voluntary group.

**Important income generated for local community groups.**

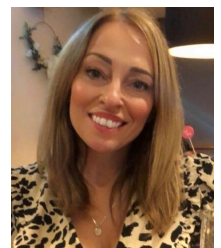
Provided networking opportunities with StreetGames – groups benefitted from training.

**Local supplier used for catering provision, resulting in additional staff being recruited to deliver #HAF2021.**



*'It has been my absolute privilege to be involved in such an exciting and enriching community project. Summer 2021 was our first rollout of the Holiday Activities and Food camps and they were a huge success. This is due to such a great team behind the scenes and the brilliant links we have with local providers and communities. Everyone within South Ribble have been really supportive and welcoming and I'm excited to continue working on this fantastic project after it was recently announced that it is set to continue in 2022.'*

**- Janelle Brooks, HAF Co-ordinator for South Ribble.**



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## Wonderful Wildflowers brighten up the Western Parishes...

In an effort to improve the look of the area and help develop biodiversity throughout the borough, **we've created a number of wildflower meadows across the Western Parishes.**

As well as providing vital food habitats for birds, insects and pollinators, the features have been warmly welcomed by residents. The wildflower meadows can be found in the following locations:

- Chapel Lane / Liverpool Road / New Longton
- Dob Lane / Walmer Bridge (junction of A59, Longton By-Pass)
- Gill Lane / Walmer Bridge (junction of A59, Longton By-Pass)
- Liverpool Road (highway verges between Longton Medical Centre and Skip Lane)
- Much Hoole Playing Field, Northern Avenue
- The Grove, Longton, off Liverpool Road
- Walmer Bridge (opposite The Fox Cub)

If you have any suggestions for sites where we could look at planting wildflower meadows in future years, please contact Tony via email at [anthony.stirland@southribble.gov.uk](mailto:anthony.stirland@southribble.gov.uk).



## Blazing the Heritage Trail in the Western Parishes...

A huge thank you goes out to everyone who has responded to our request for possible points of interest for a **circular heritage trail** around the Western Parishes.

After collating the information we received, we are now looking at the possibility of developing two trails in the area. Both will start and finish at the Longton Brickcroft Nature Reserve, with one taking in Longton, Hoole and Walmer Bridge, and the other covering Longton, New Longton and Hutton.

If you have any suggestions of any items that you think we might be able to feature in either trail, please contact Tony via e-mail at [anthony.stirland@southribble.gov.uk](mailto:anthony.stirland@southribble.gov.uk).



## 'Living Room Live' rocks social media...

As we were unable to stage 'Longton Live' for a second consecutive year, we decided along with our event partners at the Creative Network to go virtual via Facebook and put on 'Living Room Live'.

The event, which aired on a dedicated page that was FREE to access by all, ran on Friday 9 and Saturday 10 July and featured eighteen acts who performed a wide range of music which ranging from classical guitar to rock.

The event attracted just under 4,000 viewings in total, with each performer being seen by at least 50 people across the weekend.



## South Ribble In Bloom – the results are in for 2021!



Due to the restrictions in place earlier in the year, **South Ribble In Bloom** ran 'virtually' for the second year in succession and we were delighted to receive some wonderful entries. The judges from the In-Bloom committees across the borough came together at the end of July to select their top three for each of the four categories.

We were delighted that Sue Longland from Much Hoole was placed third in the 'Single Container' category and that the Black Bull in Longton were Highly Commended for their entry in the 'Business' section. A huge vote of thanks goes out to all our entrants and here's hoping that 'normal service' will be resumed next year...

## Western Parishes Wheel...

Following on from consultations with residents we have drawn up the '**Western Parishes Wheel**'; a brand new self-led cycle route for the Western Parishes.

The route has three different start and finish points, covers 10 miles (16.1 km) and is on tarmacked roads and paths (except for the section along Back Lane).

Once printed, we will be placing copies of this **FREE map** in local outlets such as libraries and Post Offices and you can also pick up a copy at the Community Hub meetings we will be holding over the coming months. We will also post a digital version on the [council website](#).



## Weekly coffee and cake helping tackle isolation among residents cautious because of Covid

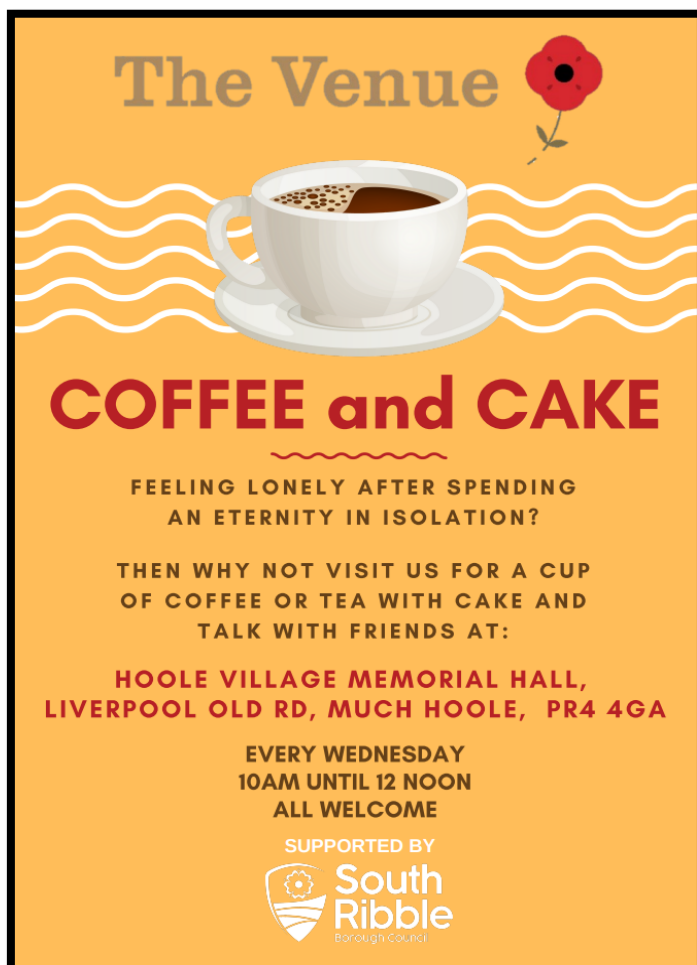
With the support of South Ribble Borough Council, two new weekly community get-togethers have been set up in the Western Parishes to help those who might feel a little nervous about being 'out and about' on a regular basis since the pandemic.


The aim of **CHATTY LATTE & COFFEE and CAKE** is to help those who have been feeling isolated to build up the confidence to start to visit places in the community again.


**CHATTY LATTE** opened its doors for the first time on

Monday 13 September and runs from 2pm-3pm. The informal get-together, which is free and is open to all, operates from the Longton VM Club which is on Victory Lane off School Lane in Longton.

**COFFEE and CAKE** also runs on a weekly basis out of 'The Venue' at Hoole Village Memorial Hall, which is on Liverpool Old Road in Much Hoole. Like Chatty Latte, this informal gathering is free and open to all, and takes place between 10am and 12 noon every Wednesday.



The Venue 




**COFFEE and CAKE**

FEELING LONELY AFTER SPENDING  
AN ETERNITY IN ISOLATION?

THEN WHY NOT VISIT US FOR A CUP  
OF COFFEE OR TEA WITH CAKE AND  
TALK WITH FRIENDS AT:

**HOOLE VILLAGE MEMORIAL HALL,  
LIVERPOOL OLD RD, MUCH HOOLE, PR4 4GA**

EVERY WEDNESDAY  
10AM UNTIL 12 NOON  
ALL WELCOME

SUPPORTED BY  




 **Longton VM**  
Victory Lane, Off School Lane, Longton PR4 5DL  
☎ 01772 616974



**CHATTY LATTE**

Feeling lonely after spending an eternity in isolation? Then why not join us for a brew, a cake and a chat, in the comfort of a modern lounge overlooking our two bowling greens

**EVERY MONDAY 2PM UNTIL 3PM  
STARTING MONDAY 13 SEPTEMBER 2021  
ALL WELCOME**

To find out more, please contact : Jayne on 07392 326001

Proudly supported by

Lawrence Hunt & Co. Ltd.



## Your local Community Hub Members...

### Hub Chair



Cllr Colin Coulton

### Hub Vice Chair



Cllr John Rainsbury



Cllr Julie Buttery



Cllr Jon Hesketh



Cllr Margaret Smith



Cllr Phil Smith



Cllr David Suthers

### Need to contact your councillor?

*You can get in touch by email. Simply click the image of the Member you would like to contact.*

## Get in touch...

Your local Community Development Officer is:



### Tony Stirland

[anthony.stirland@southribble.gov.uk](mailto:anthony.stirland@southribble.gov.uk)

If you have any questions about any of the content of this newsletter, or would like to put forward some ideas, please let us know! You can also contact the South Ribble Community Development Team on 01772 625590.



[facebook.com/westernparisheshub](https://facebook.com/westernparisheshub)





## Appendix 3 – Progress on Community Involvement Review Criteria

Leyland & Farington Community Hub

Progress against Community Involvement Review success criteria – November 2021



	Level of community interaction & engagement	Level of community development & volunteering	Promotion of co-operative values	Engagement with young people	Strengthening the voluntary, community & faith sector	Delivery of community priorities through forum projects	Engagement with parish & town councils
<b>Broadfield Community Garden</b>	Public consultation events on 7 Dec	Friends of BCG group to be formed following consultation	Alignment to self-help, equality of access to green space & solidarity	Young people engaged in conjunction with The Base community centre	VCFS proactively engaged; Let's Grow Preston & The Base	Community priorities to be determined through a 'appreciative enquiry' style workshop	N/A
<b>Reducing Social Isolation</b>	Pilot community conversations delivered, another planned for 8 Dec.	Resocialisation cafes established; Fox Lane Sports Club & St Mary's Community Centre	Alignment to self-help, equality & solidarity	Young people engaged in Dementia Friendly Borough through the Dementia Action Alliance	Providing support to local Friends Groups, starting with a Festive Lunch networking event on 6 Dec	Reducing loneliness and social anxiety, and building confidence.	N/A
<b>South Ribble in Bloom 2021</b>	Competition is driven by resident engagement	Volunteer 'bloom' committees & support judging	Supports values of self - help, equity & solidarity;	'Great Big Tomato Grow' engaged 500+ children.	VCFS organisations encouraged to participate	Compromised for 2021 due to COVID restrictions.	Promoted with Farington PC
<b>Love Where You Live</b>	Anti-litter / dog fouling campaign planned for Jan 22	Volunteering opportunities in community clean ups	Supports concept of self-responsibility & encouraging others	Anti-litter / dog fouling campaign led by children	Building confidence & capacity in Leyland Bloomers group	Clean, Green & Safe are consistent community priorities	Promotion to be discussed with Farington PC
<b>Moss Side Community Centre Improvements</b>	Consultation carried out with key stakeholders	Volunteering & skills questions included in survey	Long term aim to maximise potential of centre	YP who use the centre & live locally targeted in consultation	Scope to increase VCFS presence in the centre.	Creating a sustainable community asset, suitable for all	N/A
<b>Eagle &amp; Child Bowling Club</b>	Community led project – legacy from Forum	Site is managed & maintained by volunteers	Alignment to self-help, equality of access to green space & solidarity	Junior leagues in place & engaged in facilities improvements	Scope to increase user groups & volunteering opportunities	Securing site as a bowling green was a clear community priority	N/A
<b>Farington Lodges</b>	Longstanding community project – forum legacy	Volunteers involved in friends' group & angling club	Equality of access to free green space at heart of project	Young members of Withnell Anglers engaged	Scope to increase VCFS user groups at the lodges	Links to other projects including social isolation, Bloom & Love Where You Live	Farington PC engaged
<b>Fox Lane Sports Club</b>	Engagement sessions held with club. Public consultation in early 2022	Volunteer-led club	Alignment to self-help, equality of access to green space & solidarity	Public consultation to target young people	Creating an inclusive & accessible asset, with significant VCFS presence	Securing the future of the site is a community priority.	N/A
<b>School Liaison Task Group</b>	Part of borough wide task group– member representatives agreed, initial meetings held, action plan in development.						

**Bamber Bridge, Lostock Hall & Walton le Dale Community Hub**  
**Progress against Community Involvement Review success criteria – November 2021**



	Level of community interaction & engagement	Level of community development & volunteering	Promotion of co-operative values	Engagement with young people	Strengthening the voluntary, community & faith sector	Delivery of community priorities through forum projects	Engagement with parish & town councils
<b>Withy Grove Park improvements</b>	To be scoped - hub role in consulting / engaging with community as plans for new footpaths and sports hub are confirmed						N/A
<b>Lostock Hall Railway Station Improvements</b>	Partnership project with Friends of Lostock Hall Railway Station		Supports principle of self - help for volunteers & self-responsibility for station users	Nil to date	Friends group being supported to develop	Legacy project from Neighbourhood Forum	N/A
<b>Bellis Way Playground</b>	New Friends group established; active & enthusiastic members	Friends group successfully applied for LEF funding for play area	Supports values of self - help, democracy & solidarity for volunteers	Mixed age Friends group; whole families involved	Demonstrates power of community action	Further plans to paint fences & plant shrubs	N/A
<b>Church Road Gardens</b>	Comprehensive online consultation exercise undertaken	Needs of residents in nearby care home considered. Scope for future volunteering	Project is based on recognition of racial equality in the community	Plans to engage with local schools	Preston Black History Group involved in design	Project is exceeding initial community priority to replace benches	N/A
<b>Lostock Hall War Memorial &amp; Green Wall</b>	British Legion engaged in project design	Existing volunteer group maintain site via British Legion	Civic pride project; aligns with solidarity to armed forces	Young people from Army Cadet Force engaged	Recognises the importance of the British Legion	Local residents request to restore pride & smarten area	N/A
<b>Holmes Park</b>	Comprehensive online consultation exercise undertaken	Scope for future friends group	Equality of access to local, free green play space at heart of project	Consultation focused on children	Scope for future friends group	Delivery will be based on feedback from local residents	N/A
<b>Mounsey Road Park</b>	Investigative groundworks being commissioned – issues with land contamination will impact on future use						N/A
<b>South Ribble in Bloom 2021</b>	Competition is driven by / dependent on resident engagement	Volunteers form 'bloom' committees & support judging	Supports values of self - help, equity & solidarity; based on feedback	'Great Big Tomato Grow' engaged 500+ children.	VCFS organisations encouraged to participate	Compromised for 2021 due to COVID restrictions.	N/A
<b>Holland House Estate</b>	Residents Association set up, action plan agreed, funding allocated.		Supports values of self - help, democracy & solidarity for volunteers	Nil to date	Demonstrates power of community action	Community initiated project	N/A

**Bamber Bridge, Lostock Hall & Walton le Dale Community Hub**  
**Progress against Community Involvement Review success criteria – November 2021**



	Level of community interaction & engagement	Level of community development & volunteering	Promotion of co-operative values	Engagement with young people	Strengthening the voluntary, community & faith sector	Delivery of community priorities through forum projects	Engagement with parish & town councils
<b>Local Foodbank Support</b>	Collaboration with church and foodbank.	Volunteer-led foodbank	Supports self-help, self-responsibility, equality, equity & solidarity	Nil to date	Scope to develop community shop	Supporting vulnerable residents, offering quality of life improvement	N/A
<b>Happy to chat benches</b>	Engagement with members to identify locations (station road)	Nil to date	Supports self-help, self-responsibility, equity & solidarity	Nil to date	Opportunity to link to other social isolation initiatives	Reducing social isolation and loneliness	N/A

	Level of community interaction & engagement	Level of community development & volunteering	Promotion of co-operative values	Engagement with young people	Strengthening the voluntary, community & faith sector	Delivery of community priorities through forum projects	Engagement with parish & town councils
<b>Signage in Middleforth &amp; Charnock Wards</b>	Project in review following feedback from Lancashire County Council Highways Team declining permission for 'welcome to' signs.						
<b>Heritage Trails</b>	Partnered with two existing Friends Groups to design	Potential for volunteer led walks and litter picks	Encourages self-help & access to walks & learning	Nil to date	Project in conjunction with volunteers.	Developing civic pride & encouraging healthy & sustainable activity	Booklets distributed with Penwortham TC
<b>Mental Health Awareness Campaign</b>	Designed to signpost the community to relevant agencies	Nil to date	Encouraging self-help & community resilience	Nil to date	Supporting Samaritans as part of the project	Recognising that poor mental health is a growing problem	Penwortham TC will be engaged
<b>Pumpkin Patch</b>	Project requires re-scope following withdrawal of Diggysticks CIC as lead partner						Engaged with Penwortham TC
<b>Replacement Outdoor Gym Hurst Grange Park</b>	Awaiting proposals for wider park improvements to determine hub input		Encourages self-help & access to green spaces	Potential for junior park runs	Supports local running / fitness groups	Encouraging healthy & green activity	Penwortham TC will be engaged
<b>Reducing social isolation</b>	Two community conversations held in summer	Volunteer led resocialisation cafes	Supports self-help, self-responsibility, equity & solidarity	Nil to date	Resocialisation events run by Penwortham Town Council and Royal British Legion	Reduce loneliness and social isolation, and build confidence	Penwortham TC engaged
<b>Tables &amp; benches on Hurst Grange Park</b>	Benches being stations around newly build coach house, and additional benches outside play area	Volunteers from coach house	Encourages self-help & access to green spaces	Nil to date	Supports the Coach House Restoration programme / Friends of Hurst Grange	Coach House restoration & parks improvements longstanding community priorities	Penwortham TC support Friends of Hurst Grange
<b>Christmas Decorations for Cop Lane / Pope Lane &amp; Leyland Road</b>	To be scoped – mapping exercise required to determine scale, indicative costs, LCC Highways Team permissions & overall feasibility						

	Level of community interaction & engagement	Level of community development & volunteering	Promotion of co-operative values	Engagement with young people	Strengthening the voluntary, community & faith sector	Delivery of community priorities through forum projects	Engagement with parish & town councils
<b>South Ribble In Bloom</b>	Competition is driven by / dependent on resident engagement	Volunteers form 'bloom' committees & support judging	Supports values of self-help, equity & solidarity; based on feedback	'Great Big Tomato Grow' engaged 500+ children.	VCFS organisations encouraged to participate	Compromised for 2021 due to COVID restrictions.	Promoted in conjunction with Penwortham TC
<b>Signage for Penwortham Conservation Areas</b>	Project driven by residents' feedback	Local residents & church minister involved in design	Promotes solidarity through civic pride & offers learning opportunity	Schools will be informed & encourage to visit	Supporting St Mary's church by creating interest	Developing civic pride & recognition of Penwortham	Penwortham Town Councillor involved in design
<b>Liverpool Road Christmas Decorations</b>	Due to costings as highlighted in the 'Christmas Decorations for Cop Lane/ Pope Lane and Leyland Road' project, a new approach is to be taken with this project.						
<b>Bank Top Pond</b>	Residents engaged in creation of friends group	Volunteer opportunities in planting & maintaining site	Supports concept of self-responsibility & encouraging others	Young residents are engaged with the group	New voluntary group established	Supports clean & green agenda; led by local residents	Penwortham Town Councillor engaged in a supporting capacity
<b>Penwortham Live 2021</b>	Over 3000 residents engaged with the event	Volunteer performers & sound engineers	Promotes solidarity through recognition & support of local talent	Family friendly event	Project partner is Creative Network	Promotion of local artists & event on Penwortham's calendar	Limited engagement due to event being virtual for 2021
<b>Middleforth Skew Bridge Planters/ Christmas Tree</b>	Involvement with Penwortham in Bloom and Moor Hey School	Volunteer opportunities through PIB and MH	Supports concept of self-responsibility-locals looking after their own area	School children taking part	Collaborating with voluntary community group	Supports clean & green agenda; led by residents	Joint project with Penwortham Town Council
<b>Vernon Carus Sports Club</b>	Awaiting plan for corporate project to ascertain what involvement the Community Hub can have in this project						
<b>Landmark/ Welcome Features</b>	Project is still in the planning stages, however should cover a good amount of these targets.						
<b>Support 8th Penwortham Scouts and Farmers Market</b>	This project was designed when the future of the Farmers Market was unstable. It may no longer be required.						

	Level of community interaction & engagement	Level of community development & volunteering	Promotion of co-operative values	Engagement with young people	Strengthening the voluntary, community & faith sector	Delivery of community priorities through forum projects	Engagement with parish & town councils
<b>Community Centre Luncheon Club</b>	Attendees residents	Voluntarily run group	Supports concept of self-responsibility & encouraging others	Nil to date	Voluntarily run group	Tackling social isolation	Ran by the Town Council
<b>Coach House Christmas Carols/Event</b>	Engaged with local business and arts groups for event delivery	Volunteer opportunities for scouts. Opportunities for local artists	Promotes solidarity through recognition & support of local talent	Volunteer opportunities for scouts.	Volunteer opportunities for scouts. Opportunities for local artists	Developing civic pride & recognition of Penwortham	Town Council supporting with promotion

	Level of community interaction & engagement	Level of community development & volunteering	Promotion of co-operative values	Engagement with young people	Strengthening the voluntary, community & faith sector	Delivery of community priorities through forum projects	Engagement with parish & town councils
<b>Support Samlesbury Civic Society</b>	Active & organised community group	Volunteering opportunities in clean ups, planting & community events	Supports values of self-help, self-responsibility & community solidarity	Nil to date	Joint working on dementia friendly borough & upskilling volunteers	Links to other projects including social isolation, bloom & heritage trails	Working closely with Samlesbury PC
<b>Improvements to Gregson Green sports facilities</b>	Local sports groups (cricket & football) are driving project	Sports groups involved in project specification & design	Promotes equity by involving users in design	Junior clubs involved & engaged	Gregson Green committee involved alongside sports clubs	Community initiated project	N/A
<b>Partnership working Samlesbury Parish Council</b>	Project focuses on developing opportunities for joint working		Supports grass roots democracy	On ad-hoc basis	Working together increases the capacity of the parish council	Parish councillors liaise with residents & hub members	Direct engagement
<b>Improvements to George V Recreation Ground</b>	Legacy project from Neighbourhood Forum – consultation work undertaken	Scope for future volunteering work	Encourages self-help & access to green spaces	Nil to date	Site improvements benefit community centre management committee & bowling club members	Developing civic pride & encouraging healthy & sustainable activity	N/A
<b>South Ribble in Bloom 2021</b>	Competition is driven by / dependent on resident engagement	Volunteers form 'bloom' committees & support judging	Supports values of self -help, equity & solidarity; based on feedback	'Great Big Tomato Grow' engaged 500+ children.	VCFS organisations encouraged to participate	Compromised for 2021 due to COVID restrictions.	Promoted in conjunction with Samlesbury PC
<b>Heritage Trails</b>	Legacy project from Neighbourhood Forum	Samlesbury Civic Society engaged with route mapping	Encourages self-help & access to green spaces	Nil to date	VCFS organisations will help to promote trails	Developing civic pride & encouraging healthy & sustainable activity	Promoted in conjunction with Samlesbury PC
<b>Tackle local 'grot spots'</b>	Community encouraged to identify areas	Scope for future volunteering work	Supports self-responsibility & community solidarity	Nil to date	Scope to include VCFS groups in future	Supports clean & green agenda	Ad hoc / as appropriate
<b>Reduce social vulnerability isolation &amp; dementia awareness</b>	Two community conversation events held in summer	Volunteer-led resocialisation cafes	Supports self-help, self-responsibility, and equity & solidarity	Engagement with young people through Dementia Action Alliance	Resocialisation activities at Samlesbury Hall and Gregson Green	Reducing loneliness and social isolation, and building confidence	N/A
<b>Kathleen Ferrier Memorial Work</b>	Letter sent to residents to report ASB	Led by Katherine Ferrier Appreciation Society	Supports equity & solidarity	Nil to date	Opportunity to develop friends' group to maintain site	Developing local pride	N/A

	Level of community interaction & engagement	Level of community development & volunteering	Promotion of co-operative values	Engagement with young people	Strengthening the voluntary, community & faith sector	Delivery of community priorities through forum projects	Engagement with parish & town councils
<b>Welcome Features &amp; Heritage Trails</b>	Legacy project from Forum – welcome features requested by Parish Councils	Joint working with parish councillors & volunteers	Supports grass roots democracy	Nil to date	Working together increases the capacity of parish councils	Parish councillors liaise with residents & hub members	Direct engagement & joint promotion with parish councils
<b>New Longton Village Improvements</b>	Comprehensive public consultation carried out	Residents, parish council & local businesses involved	Supports community solidarity	Open consultation; limited young people engaged	Nil to date	Community priorities built into project design	Longton Parish Council engaged
<b>Hutton Village Improvements</b>	Consultation not been carried out due to Covid restrictions. Parish Council seeking feedback at Christmas fair on 10 Dec						Joint project with Hutton Parish Council
<b>Much Hoole Village Hall</b>	Longstanding project; significant local engagement	Volunteer led project	Supports values of self-help, equity & solidarity	Scouts engaged in overall project	SRBC input has supported volunteers	Links to other projects including reducing social isolation	Joint project with Hoole Action Partnership Initiative & Much Hoole Parish Council
<b>Reduce Social Isolation &amp; Loneliness</b>	Part of borough wide task group – member representatives agreed, initial meeting held, action plan in development. Successful Boost Bid - Garden Angels scheme						
<b>Dob Lane Playing field</b>	Feedback on improvements from Little Hoole PC	Volunteering in community clean ups	Supports community solidarity	Junior users of site include footballers & play area visitors	Working together increases the capacity of the parish council	Community priorities built into project design	Joint project with Little Hoole Parish Council
<b>Western Parishes Wheel</b>	Legacy project from Neighbourhood Forum – popular concept with public	Scope for community engagement in route testing	Encourages self-help & access to green spaces	Nil to date	Scope to organise charity / group walks & bike rides	Developing civic pride & encouraging healthy & sustainable activity	Scope to promote routes through parish councils
<b>Longton Live / Living Room 2021 (virtual)</b>	Just under 4000 online viewings	Volunteer acts performed	Supports community solidarity	Young people included in viewers	Worked with partners at the 'Creative Network'	Event accessible to all (free event)	Longton Parish Council engaged
<b>South Ribble in Bloom 2021</b>	Competition is driven by / dependent on resident engagement	Volunteers form 'bloom' committees & support judging	Supports values of self-help, equity & solidarity	'Great Big Tomato Grow' engaged 500+ children.	VCFS organisations encouraged to participate	Compromised for 2021 due to COVID restrictions.	Promoted in conjunction with parish councils



	Level of community interaction & engagement	Level of community development & volunteering	Promotion of co-operative values	Engagement with young people	Strengthening the voluntary, community & faith sector	Delivery of community priorities through forum projects	Engagement with parish & town councils
<b>Support the WI in celebrations for 100+2</b>	Project delayed from 2020. Community to be engaged in monthly initiatives delivered by the WI	Volunteers from the WI	Supports values of self-help, self-responsibility & solidarity	To be included within events calendar	Opportunity to broaden the WI's impact	Supporting local groups to strengthen communities	Longton Parish Council engaged

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Report of	Meeting	Date
Director of Communities  (Introduced by the Cabinet Member (Social Justice, Communities and Wealth Building))	Cabinet	Wednesday, 15 December 2021
Is this report confidential?	No	
Is this decision key?	No	

## **Moss Side Community Centre Update**

### **Purpose of the Report**

1. To inform Cabinet of the findings and recommendations of the Moss Side Community Centre Task Group.
2. To seek approval on resource and management arrangements for the centre going forward.

### **Recommendations to Cabinet**

3. Cabinet is recommended to approve the proposals of the task group, as listed in paragraphs 25 to 34.
4. Cabinet is recommended to approve the creation of a new £16,000 revenue budget, to support the operational management of the community centre.
5. Cabinet is requested to agree to give delegated authority to the Cabinet Member (Finance, Property and Assets) to create a charging structure, general conditions for community use and determine staffing requirements.

### **Reasons for recommendations**

6. Recommendations are made following a robust public consultation exercise and appraisal by a member task group. The task group is satisfied that the proposals in this report are in the best interests of both existing centre users, and the wider community who are potential users.
7. Creation of a new revenue budget, a charging structure, usage conditions and staffing requirements are key to the effective management of the community centre, and its ongoing sustainability.

### **Other options considered and rejected**

# Agenda Item 6

8. The task group has considered and rejected a number of alternative options, including external management of the community centre, and revocation of existing user licences to create a 'clean slate' for provision in the centre. By discussion and consensus, task group members have rejected alternatives, as not being in the best interests of the local community at the current time.

## Corporate priorities

9. The report relates to the following corporate priorities:

An exemplary council	Thriving communities
A fair local economy that works for everyone	Good homes, green spaces, healthy places

## Background to the report

10. Moss Side Community Centre was built by the Central Lancashire Development Corporation, in or around 1985. It is in the Council's ownership, but day to day operations have historically been managed by a voluntary committee. In January 2021, the Council took over management of the centre on an interim basis.
11. No changes were made to the licences or uses of the centre at this time, however when the COVID-19 pandemic hit and became increasingly serious, all regular user groups with the exception of childcare (an essential service) suspended their activity.
12. Moss Side Community Centre Improvements has been a longstanding project on the Leyland and Farington Hub action plan. Previous issues with anti-social behaviour and poor lighting around the building have led to people avoiding the immediate area, and users withdrawing to transfer to alternative venues.
13. In March 2021, a task group was set up from the Leyland and Farington Community Hub with the following membership:

Cllr Aniela Bylinski Gelder (Chair) Cllr Mary Green  
Cllr Jane Bell  
Cllr Colin Sharples

## Task Group Findings

14. The task group identified and discussed a number of factors, including:
- The public perception of the community centre building
  - The condition of the community centre building
  - Accessibility to / availability of the building
  - The range of activities provided by existing users

# Agenda Item 6

- The need to consult publicly and gauge opinions on the centre
15. The Council's Facilities Team were asked to visit and survey the building for any outstanding repairs or potential safety issues. As a consequence, an electrical safety check was carried out and faults were identified. Remedial work was carried out as required.
16. Additional works were carried out, including:
- Safety repairs to external noticeboards
  - Removal of spray paint graffiti
  - Plumbing works in kitchen
  - Leaf / detritus clearing from gutters and drains
17. Survey questions to seek feedback from the public were discussed and agreed by the task group (attached at appendix 1.) Consultation was carried out in a number of forms:
- Online at southribble.gov.uk from 1 to 30 June
  - By phone to 625625 from 1 to 30 June
  - In person at the community centre on 3 / 4 / 5 June
18. In total, 132 responses were received. Of these, 85 respondents (64%) said they did not use the centre. 47 respondents (36%) did use the centre.
19. In terms of profile, the majority of respondents (90 people / 70%) were female. 30 respondents (23%) were male. Age groups 26-40 and 41-65 attracted the most responses, each with 46 (35%.) 31 respondents (23%) were aged 66+, and just 9 respondents (7%) were under 25.
20. Of the 85 respondents who said they did not use the centre, the most popular reasons why were:
- 'Don't know what goes on at the centre' – 52 people / 39%
  - 'No suitable activities – 32 people / 24%
21. The most popular answers to 'what would you like to see at the community centre' were:
- Activities for children and young people – 89 people / 67%
  - Community shop / café – 65 people / 49%
  - Activities for older people – 65 people / 48%
  - Private hire, e.g. birthday parties – 61 people / 46%
22. 36 people (27%) said that they would be willing to volunteer at the community centre, with 43 (33%) saying 'maybe' and 53 (40%) 'no.'
23. The task group read comments and feedback from respondents on:
- What types of provision people would like to see at the community centre
  - What the main concerns are about where people live
  - What time of the day people would like to use the community centre
  - The activities that people would be interested in volunteering in
  - The skills and/or qualifications that people could bring as volunteers
24. The same survey questions to seek feedback from existing user groups were discussed and agreed by members. Four complete responses were received, with some verbal

# Agenda Item 6

comments from a fifth. This means all but one of the existing user groups responded. Key themes arising from their feedback include:

- All users wish to continue operating from the centre
- The building is in need of refurbishment and modernisation
- Wi-Fi / broadband connectivity is required to deliver activities
- There is scope to broaden the range of provision at the centre
- There are concerns around safety, e.g. youths gathering, broken glass, poor lighting

## Proposals

The task group proposes that:

25. South Ribble Borough Council should, at least for the foreseeable future, retain management of the community centre. This includes use of SRBC staff for caretaking and cleaning purposes.
26. All existing use groups be allowed to continue to utilise the centre on a licensed basis, with no exclusive use given to any one organisation.
27. Improvements are made to external lighting around the community centre building, and that consideration is given to enhanced CCTV.
28. New signage is erected, identifying the community centre as an SRBC building.
29. New noticeboards are mounted, displaying a timetable of usage / availability, and contact details for bookings.
30. Wi-Fi / broadband connectivity is installed in the building.
31. A schedule of charges is drawn up by the Council's estates team which is proportionate and fair for the type and duration of hire.
32. Use of the community centre over coming months is monitored, with future consideration given to wider improvement works, e.g. kitchen refurbishment and additional car parking, in line with usage rate and visitor numbers.
33. Officers from the communities and estates teams support promotion of the centre and its potential uses, with a view to bringing more community groups into the building.
34. Potential use of space in the building is discussed with Lancashire Constabulary, to enable a police presence in the local community.

## Costs

35. There are a series of costs involved in managing the community centre which the Council is liable for. National Non-Domestic Rates (NDR) have been confirmed as £2944.10 for 2021/22.
36. For comparison, a breakdown of operational management costs at Clayton Brook community centre is attached at appendix 2. This totals £37,280 per annum.

# Agenda Item 6

37. A £5500 revenue budget to is already in place for Moss Side community centre, previously paid as management fee to contribute towards utilities, caretaking and cleaning.
38. Income from user groups also offsets the operational management costs. For 2021/22, income is expected to be £15,000. Although no charging policy is currently in place, this is a conservative forecast, given the lost income from groups who have suspended activity through the pandemic.
39. As an estimate, given the above figures, it may be more realistic to consider an annual revenue requirement of around £16,000. This budget would solely cover day to day operations; any refurbishment or building modernisation costs would incur a capital consideration.

## **Climate change and air quality**

40. The work noted in this report does not directly impact on the climate change and sustainability targets of the Councils Green Agenda.

## **Equality and diversity**

41. The work of the task group has challenged Moss Side Community Centre's ability to be inclusive, accessible and bring communities together.
42. At this stage, there are no negative impacts on any of the protected groups. There are potential positive impacts on age and disability, through activities which reduce social isolation, and support good mental and physical health.

## **Risk**

43. Pending the approval of proposals in this report, a risk register will be created in line with council management of the building.

## **Comments of the Statutory Finance Officer**

44. Costs in relation to the centre would be met from in-year underspends in 21/22 and included as a growth item within budget setting for 22/23.

## **Comments of the Monitoring Officer**

45. There are no issues of concern from a legal perspective with what is proposed. The council would – for the foreseeable future – retain the management function and users would operate by way of licence.

## **Background documents**

There are no background papers to this report

## **Appendices**

- Appendix 1 – survey questions
- Appendix 2 – estimated running costs

# Agenda Item 6

Report Author:	Email:	Telephone:	Date:
Rebecca Heap Communities Manager	rebecca.heap@southribble.gov.uk	01772 625276	16/11/21



## Leyland & Farington Community Hub

### Moss Side Community Centre Consultation



The Council is seeking feedback on Moss Side Community Centre, to make sure that we are making best use of the centre for residents in the area. Your answers to these questions will help us to gather information on how to develop the Centre for the future.

Name: \_\_\_\_\_ Address: \_\_\_\_\_

#### 1 Do you use Moss Side Community Centre?

- Yes  No

If yes, what do you use the centre for? \_\_\_\_\_

#### 2 If no, please tick the reasons why you do not use the Community Centre

- I did not know there was a community centre  
 I don't know what goes on at the centre  
 Location of the centre – too far to travel  
 No suitable activities  
 Activities not on at a suitable time  
 Centre not open at a suitable time  
 Not a welcoming environment  
 Facilities in poor condition  
 Lack of sufficient parking  
 Other: \_\_\_\_\_

#### 3 What would you like to see available at the Community Centre?

- Nursery / childcare provision  
 Activities for children and young people  
 Foodbank  
 Community shop / cafe  
 Charities / community groups  
 Adult Education Classes  
 Sports & Fitness Classes  
 Arts & Crafts Classes  
 Performing Arts Activities  
 Activities for older people  
 Activities for both parents & pre-school children  
 Crèche to enable you to attend activities  
 Welfare rights and debt advice  
 Help getting back into work  
 Female only activities  
 Male only activities  
 Private hire, e.g. birthday parties  
 Other \_\_\_\_\_

**Leyland & Farington Community Hub  
Moss Side Community Centre Consultation**



**4 What are the three main things that concern you about where you live?**

- Not enough for children and young people to do
- Lack of activities for older people
- Not enough opportunity for community to get together
- High unemployment
- Lack of access to health or fitness activities
- Not enough opportunities to do training and improve or develop skills
- Other: \_\_\_\_\_

**5 What time of the day would you prefer to use the Community Centre?**

- Morning  Afternoon
- Evening  Other: \_\_\_\_\_

**6 Would you be interested in volunteering at the Community Centre?**

- Yes  No  Maybe

**7 If you are interested in volunteering what areas would it be in?**

- Organising community events
- Supporting group activities
- Create or maintain a website
- Helping to set up and run a community Café
- Gardening
- Cleaning
- Running a regular activity
- Other: \_\_\_\_\_

**8 What skills and / or qualifications could you bring as a volunteer?**

\_\_\_\_\_

**9 What is your gender?**

- Male  Female  Other

**10 What age group are you in?**

Under 11	11 - 18	18 – 25	25 – 40	40 – 65	65 – 80	80+

**11 Would you consider yourself to have a disability?**

- Yes  No

Please give details of any support you would need / adjustments we could make to ensure the community centre is accessible? \_\_\_\_\_

## Appendix 2

<b>Clayton Brook Community Centre - indicative annual running costs</b>		
Vandalism Repairs	£	500
Electricity	£	2,800
Gas	£	2,000
Water - Metered Supplies	£	300
Water - Unmetered Supply	£	420
Fixtures & Fittings - Purchase	£	500
Window Cleaning	£	300
Refuse Collection	£	400
Premises Related Insurances	£	470
Burglar Alarms & Security System Monitoring	£	300
Staff General Travel Expenses	£	1,200
Purchase of Tools or Equipment	£	500
Cleaning Materials	£	540
Protective Clothing	£	100
Miscellaneous Expenses	£	500
PMM/Statutory	£	1,000
Reactive Maintenance	£	3,000
Staffing - Weekdays	£	14,000
Staffing - Weekends	£	1,250
Staffing - Other / Management / H&S	£	2,000
Staffing - Administration / Bookings	£	4,000
Training / Supplies Cost / Other	£	1,200
<b>Total</b>	<b>£</b>	<b>37,280</b>

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Report of	Meeting	Date
Director of Planning and Development (Introduced by Cabinet Member (Planning, Business Support and Regeneration))	Cabinet	Wednesday, 15 December 2021

Is this report confidential?	No
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Is this decision key?	No
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## Leyland Town Deal - Stage 2 Designs

### Purpose of the Report

1. To note the stage 2 designs for Leyland Town Deal.

### Recommendations to Cabinet

2. To note the stage 2 designs for Leyland Town Deal.

### Reasons for recommendations

3. The initial concept design (stage 2) has been produced in line with the design brief established in stage 1, which has now been presented to the client and appended for consideration by Members.
4. A series of stakeholder consultation events were undertaken week commencing 22 November 2021, with a project staff and members consultation on 11 November 2021. The various stakeholder consultation events were scheduled with various stakeholder groups and provided an opportunity for these stakeholders to see and learn more about the designs and provide feedback via an online survey.

### Other options considered and rejected

5. Other options considered / rejected are not applicable for this report. A formal stakeholder engagement plan has been established and agreed at SMT, Leader Briefing, EMD and

# Agenda Item 7

Leyland Town Deal Board. This plan comprises a pressing pre-delivery programme related to internal governance, stakeholder engagement and feedback, all in line with the RIBA work stages.

6. An option of submitting this report to a later Cabinet would not be feasible as this would not align with the pressing pre-delivery programme involved for the town deal funding business case submission, alongside other reporting requirements.

## Corporate priorities

7. The report relates to the following corporate priorities: (please bold all those applicable):

<b>An exemplary council</b>	Thriving communities
<b>A fair local economy that works for everyone</b>	<b>Good homes, green spaces, healthy places</b>

## Background to the report

8. In October 2020 South Ribble Borough Council in conjunction with the Leyland Town Deal Board submitted a Town Deal Investment to propose a regeneration project for Leyland Town Centre. The submission proposed a £25 million investment from Town Deal. This funding submission was successful subject to submission of a business case for the proposed projects. The Leyland Town Deal Investment Plan describes Leyland as being dispersed without a clear centre. The aim of the project is to create a high-quality central heart to Leyland, with investment in strategic connections to the north and south to improve connectivity. The Plan proposes 3 key projects including Project A: Town Centre Transformation; Project B: Market Regeneration and Project C: The BASE2.
9. The objective of the Town Deal is to drive the economic regeneration of towns to deliver long term economic and productivity growth through:
  - **Urban regeneration, planning and land use:** ensuring towns are thriving places for people to live and work, including by: increasing density in town centres; strengthening local economic assets including local cultural assets; site acquisition, remediation, preparation, regeneration; and making full use of planning tools to bring strategic direction and change.
  - **Skills and enterprise infrastructure:** driving private sector investment and ensuring towns have the space to support skills and small business development.
  - **Connectivity:** developing local transport schemes that complement regional and national networks, as well as supporting the delivery of improved digital connectivity
10. The Leyland Town Deal is led by the Leyland Town Deal Board who have participated in workshops and actively involved in defining, shaping and providing advice throughout the development stages of the project proposals. The authorising body for Leyland Town Deal is South Ribble Borough Council.
11. During the run up to and the development / refinements to the Leyland town Deal investment plan submission, the local community have been engaged /consulted. Forms

# Agenda Item 7

of engagement have included several public engagements and consultations such as the Leyland Town Centre Masterplan Consultation Workshops in March 2019 and the Public Consultation on the Leyland Town Investment Plan Project Proposals in September/October 2020. Officers received the stage 2 designs on Friday 5 November 2021 as appended for consideration. These were issued for consultation during November 2021 as detailed earlier in this report.

## **Consultation Feedback**

12. As mentioned earlier in the report, a series of stakeholder consultation events were undertaken week commencing 22 November 2021, with a project staff and members consultation on 11 November 2021 and a Market Traders Group session on 18 November 2021 (which was followed by a series of 121s with Market Traders).
13. Three key surveys were established for each project including Project A: Town Centre Transformation, Project B: Market Regeneration and Project C: BASE2.
14. A series of key themes to date have been established based on the surveys. Further details are also included in the dashboard at Appendix 2.
  - The need for improvements / upgrade to Leyland Market
  - The need for public realm improvements
  - The importance of new retail / food units being developed as part of the project
  - The need for sustainable transport links
  - Concerns for adequate parking provision and a need for more incentivised parking i.e. free short stay parking
  - Suggestions of consultees not in favour of the proposed Churchill Way development
15. Next steps include all comments will be reviewed by the Design Team and the design will be amended / updated to reflect the feedback where possible. The finalised design will be confirmed by the end of the year to ensure we meet the Leyland Town Deal programme milestones.

## **Climate change and air quality**

16. At this stage Cabinet are only being asked to express views on the proposed designs. There is an opportunity for Cabinet to confirm as part of the consultation exercise the requirement for the scheme to address environmental impacts as a priority.

## **Equality and diversity**

17. There are no equality and diversity implications arising from this report.

## **Risk**

18. This consultation exercise is being undertaken in accordance with the requirements of the the Leyland Town Deal and of itself therefore manages risks in relation to the suitability of the proposed scheme and compliance with the grant requirements and Town Deal governance arrangements.

# Agenda Item 7

19. The undertaking of the consultation at this time ensures compliance with the project plan for the delivery of a suitable design.

## Comments of the Statutory Finance Officer

20. There are not direct financial implications at this point. Any costs as a result of the decisions will be built into future approvals when that point is reached.

## Comments of the Monitoring Officer

21. There are no comments from a Monitoring Officer perspective. The report is for information.

## Background documents

There are no background papers to this report

## Appendices

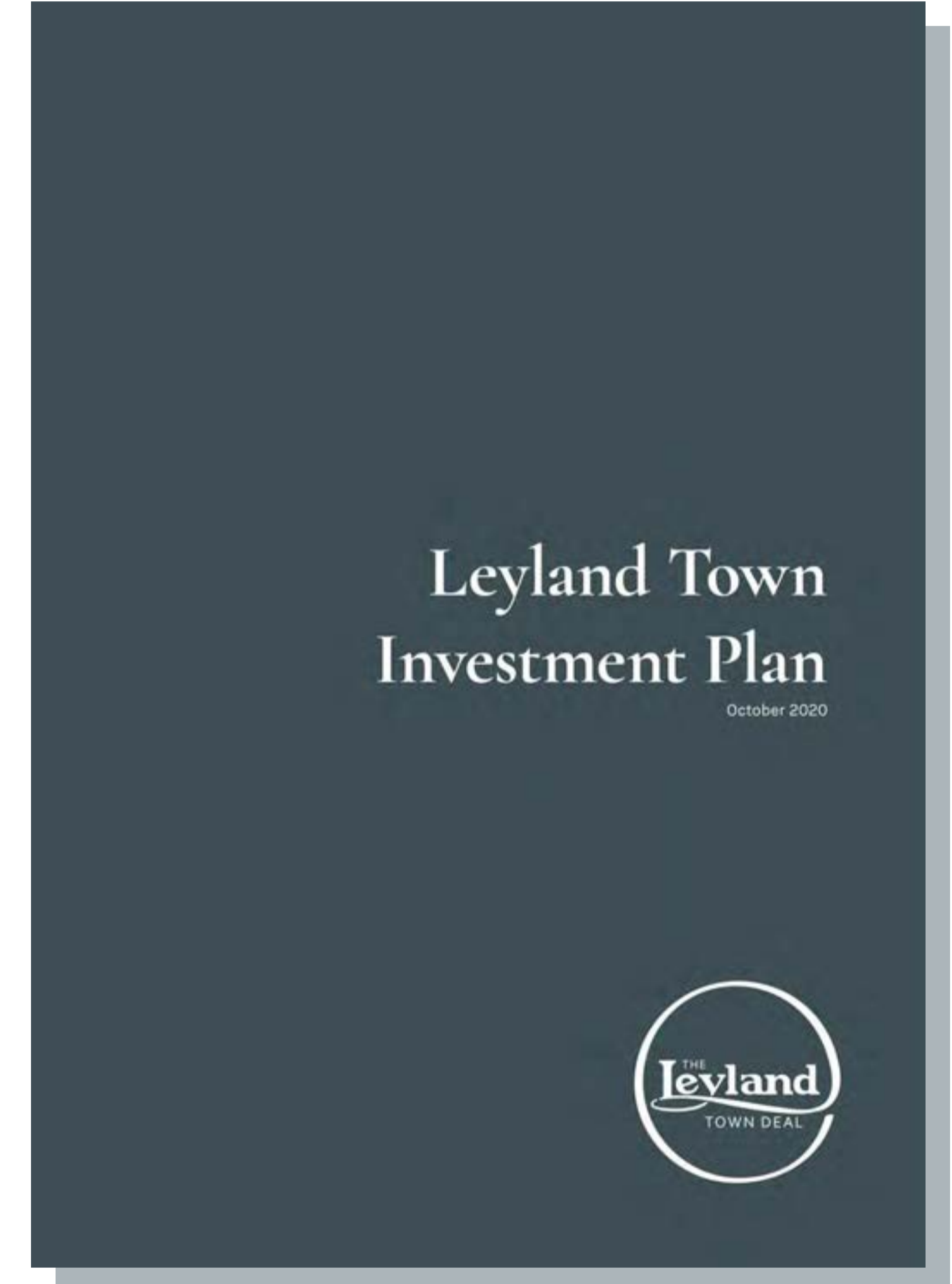
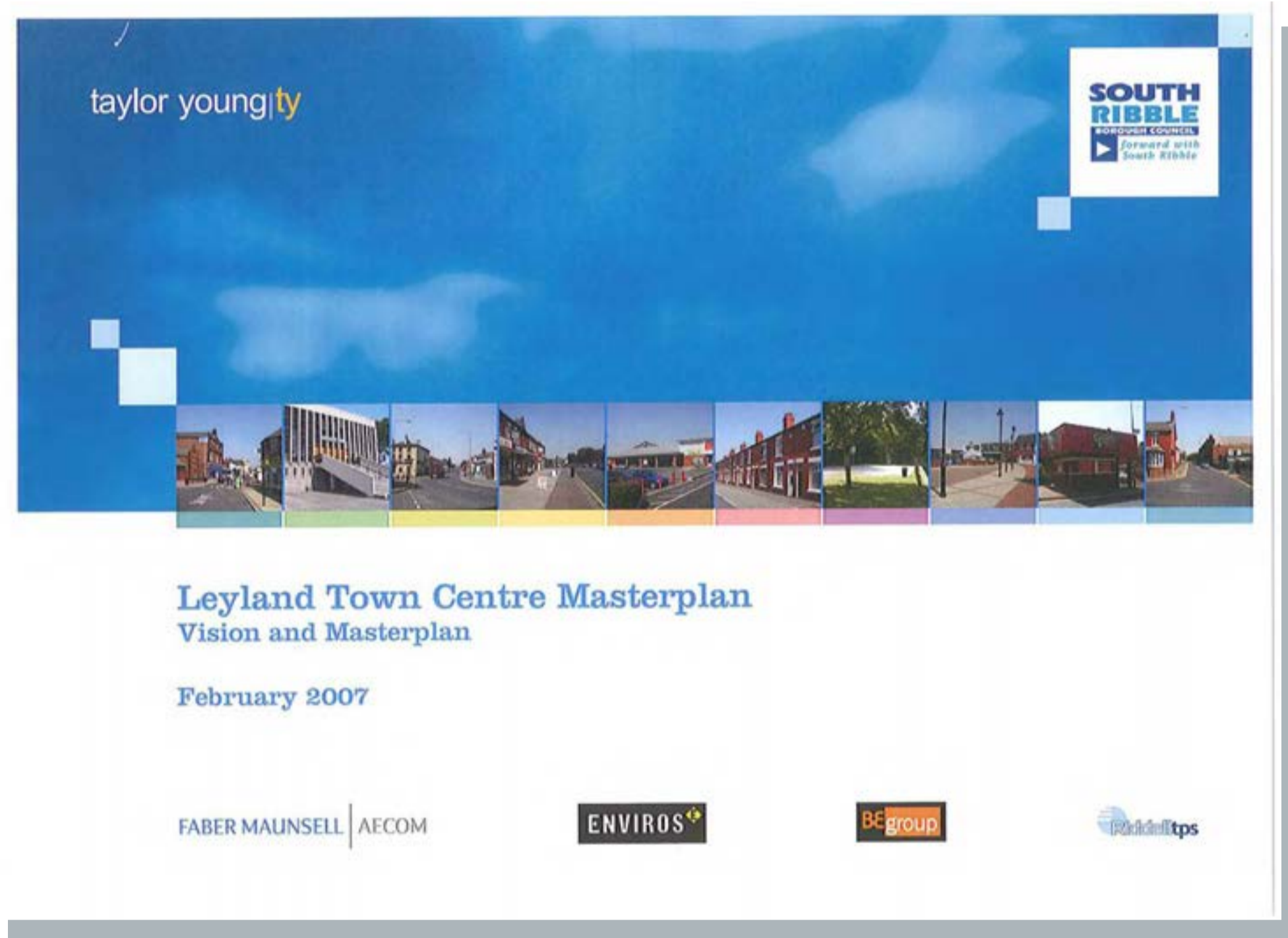
Appendix 1 - Stage 2 Designs

Appendix 2 – Leyland Town Deal Consultation Feedback Dashboard

Report Author:	Email:	Telephone:	Date:
Rachel Salter (Service Lead (Development and Business))	rachel.salter@southribble.gov.uk	01257 515332	5 November 2021
Portia Taylor-Black (Business Engagement Officer)			







**MASTERPLAN 2007**

South Ribble Borough Council commissioned and developed a masterplan in 2007 for Leyland Town Centre with the aim of providing a 'comprehensive masterplan for the regeneration of Leyland Town Centre to help promote and co-ordinate on-going regeneration and development'.

The masterplan identified a need to create a focal point within the town centre. An aspiration for the town was developed:

'...Leyland will be noted as a quality setting for its shopping, strong economy, visitor, heritage and leisure attractions. It will serve a healthy catchment as an accessible and integral part of the wider area'.

**TOWN IMPROVEMENT STRATEGY 2019**

Building on the 2007 Masterplan work, South Ribble Borough Council commissioned a Town Centre Improvement Strategy in 2019 in advance of both the South Ribble Local Plan and Central Lancashire Local Plan review.

Three themes emerged which sought to respond to the changing challenges to the town centre:

- Quality of Place
- Improving the experience in Leyland
- Evolving the purpose of Leyland

The proposed projects were:

- Public realm and landscaping works on Hough Lane
- Development of Church Place adjacent to the United Reformed Church
- Development of a market place

**OCTOBER 2020 LEYLAND TOWN INVESTMENT PLAN**

In 2019 as the Town Improvement Strategy was being developed, Leyland was identified as one of 100 towns given the opportunity to bid for government Town Fund investment.

Leyland Town Board, comprising more than 20 members drawn from industry, education and the local parish and authority councils was formed in 2019 and worked with South Ribble Borough Council to develop the Leyland Town Investment Plan and funding bid.

In March 2021 £25m funding was awarded to Leyland - 'a once in a lifetime' opportunity to realise the vision for the town centre.

Residential streets and private gardens in the town centre add to the quality and character of Leyland



Significant buildings and places (historic and remembered) are important to the distinct character of the town



The character and vitality of the town centre breaks down in open low density areas in the town centre where historic fabric has been removed



Leyland's character is of a mix of industrial and residential scales - 'the factory at the end of the street'

Leyland has a rich historical past with industrial buildings developing side by side with attractive garden fronted houses in the town centre. The growth and industrial success of the town from the late 19<sup>th</sup> century saw significant buildings of quality serving a thriving community.



1. Leyland Motors Ltd works on Northcote Street; the location now of Leyland Market within the remaining works buildings.
2. Chapel Brow 1900
3. Co-operative Society Headquarters dated 1903
4. Leyland and Birmingham Rubber Company
5. Leyland May Festival
6. Victoria Terrace, Hough Lane

Images reproduced with the kind permission of Leyland Historical Society





The Town Deal Fund building projects, public realm and landscape works present an opportunity to make transformational changes to Leyland Town Centre. The designs will focus on reducing carbon emissions, driving towards lowering operational energy and embodied carbon.

**1. BASE2 / Commercial development**

BASE2 is an innovative place to learn, access skills training and support businesses / individuals to fulfil their potential. The 'Business Advice Skills Enterprise 2' hub is a unique opportunity to provide new facilities under one roof, ranging from 'start up' spaces for new businesses to 'maker facilities' such as digital fabrication tools and 3D printing.

BASE2 is a flexible space which will also serve as a cultural centre with exhibition space, a high quality coffee shop offer and meeting spaces.

Complementing BASE2 are a mix of commercial units for new restaurants, retail uses, and flexible high quality office units to suit a wide range of businesses.

**2. Leyland Market Regeneration**

Celebrating a return to shopping locally and the value of markets as meeting places, the sensitive regeneration of the market will include improvements to energy efficiency and to the interior to create a future ready aspirational market.

**3. The Market Square**

A new focal point in Leyland for events, surrounded by new restaurants and retail space, the regenerated market and new places to work and learn at the BASE2 hub.

**4. Church Place**

Church Place is proposed as a new town centre 'pocket park' which provides an attractive landscaped setting for the United Reformed Church on Hough Lane. New restaurant and retail units will open onto this new meeting place and four upper storey two bedroom apartments offer further high quality town centre living.

**5. Churchill Way**

As the gateway to Hough Lane, and just a five minute walk from the railway station, this new commercial and office building will accommodate a high quality restaurant / bar offer with flexible upper storey contemporary office space.

**6. Quin Street Residential Development**

Building on the success of existing attractive residential areas in the town centre, the new housing proposed on Quin Street includes a range of townhouses and apartments set on a key landscaped route with connections to the North beyond Bannister Brook and into the new Market Square.

**BASE2 / Commercial development**

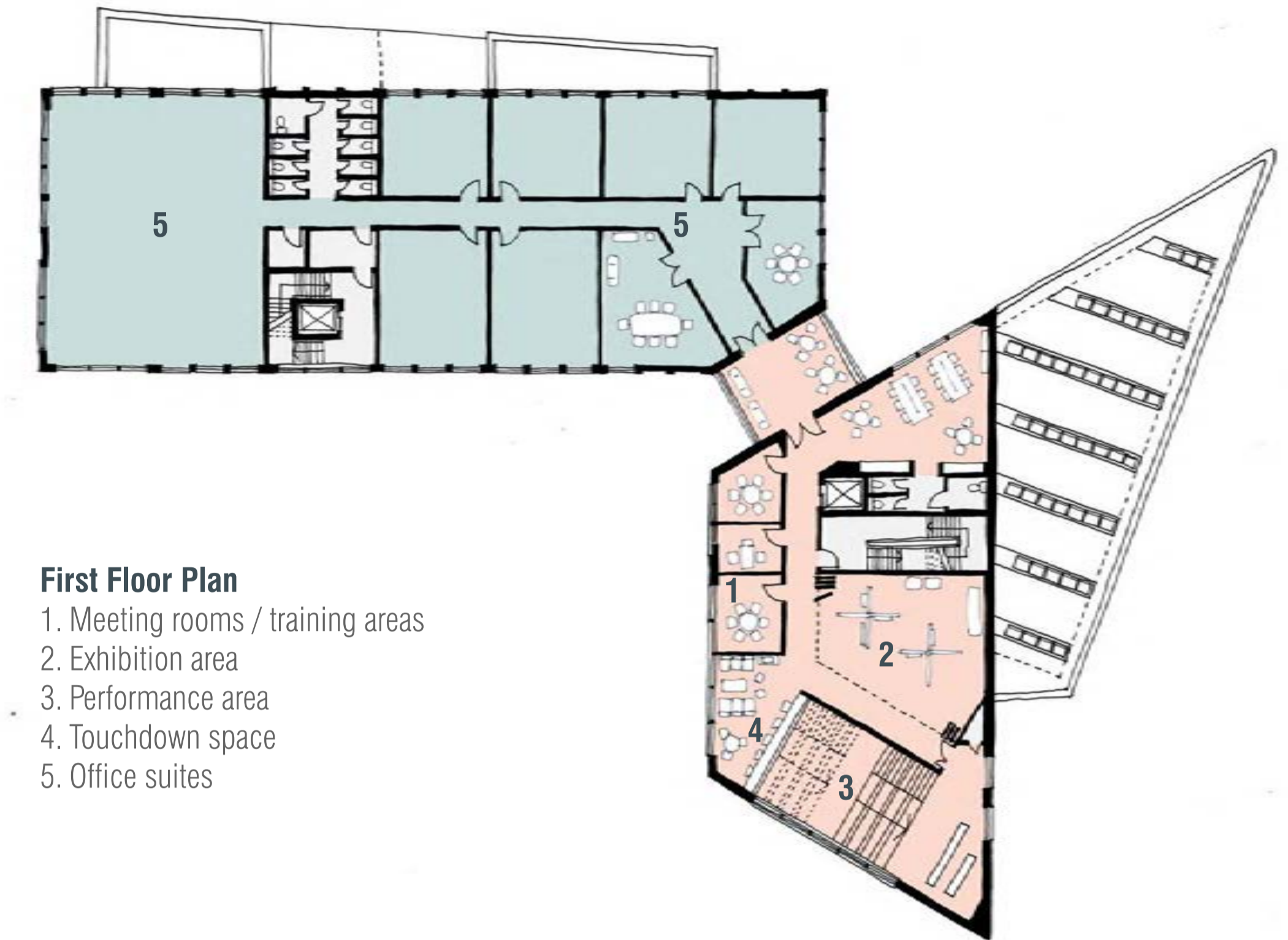
BASE2 is an innovative place to learn, access skills training and support businesses / individuals to fulfil their potential. The 'Business Advice Skills Enterprise 2' hub is a unique opportunity to provide new facilities under one roof, ranging from 'start up' spaces for new businesses to 'maker facilities' such as digital fabrication tools and 3D printing.

BASE2 is a flexible space which will also serve as a cultural centre with exhibition space, a high quality coffee shop offer and meeting spaces.

Complementing BASE2 are a mix of commercial units for new restaurants, retail uses, and flexible high quality office units to suit a wide range of businesses.

To achieve the sustainability goals set for the scheme, this will be a well insulated, low energy, high performing development.

The use of brick facades, with an arrangement of regular large window openings recalls the robust elegant buildings of Leyland's industrial past. The building will complement the existing market with which it forms the new public Market Square.





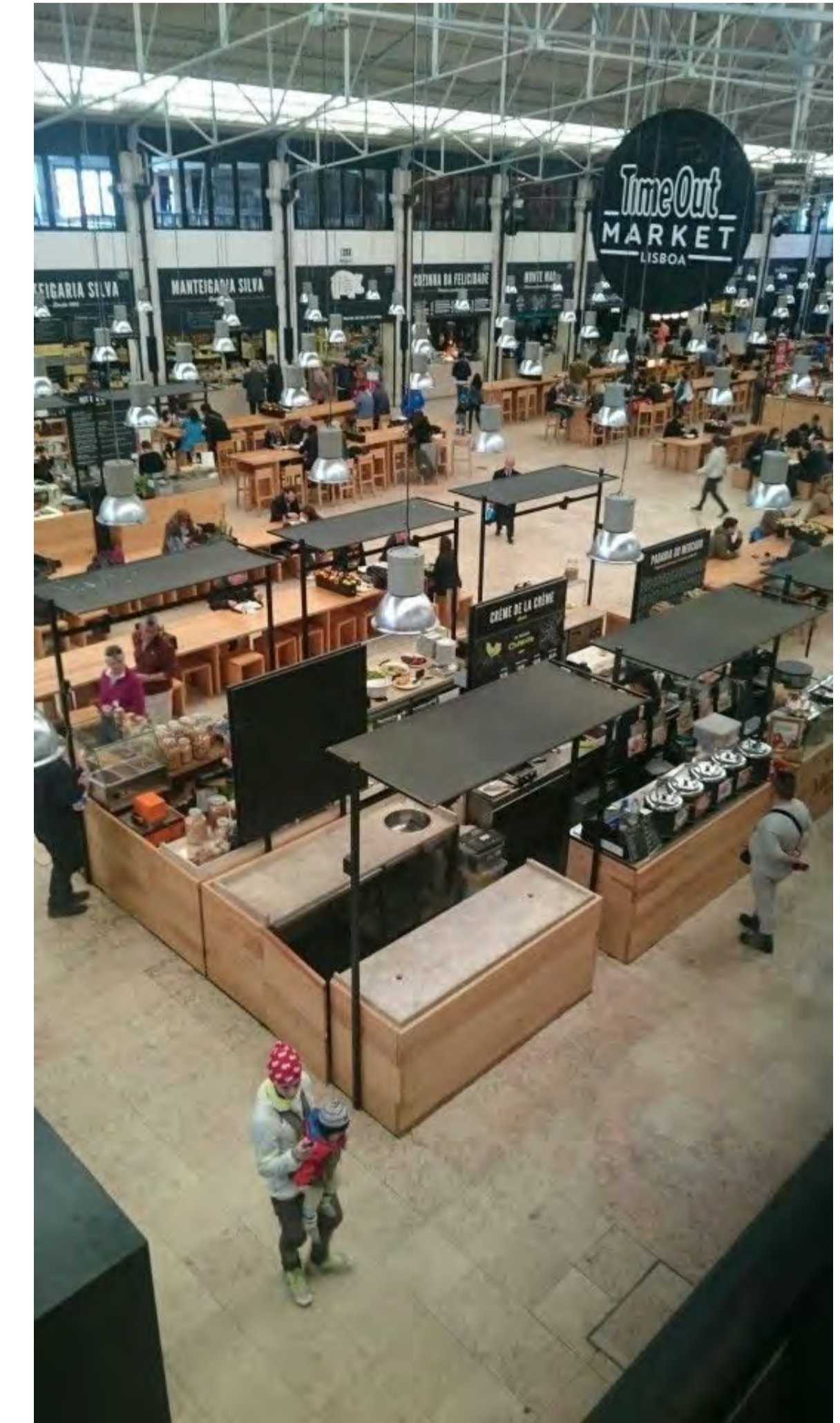
Images of the Existing Market

**Leyland Market Regeneration**  
Celebrating a return to shopping locally and the value of markets as meeting places, the sensitive regeneration of the market will include improvements to energy efficiency and to the interior to create a future ready aspirational market.

**How often do you normally visit the market?**

**For those who normally visit the market, please tell us the main reasons why?**

**For those who normally visit – why do you like Leyland Market?**



Example / Precedent Images



**For those who don't normally visit, please tell us the main reasons why not?**

**What changes (if any) would you like to see at the market?**





**The Market Square**  
A new focal point in Leyland for events, surrounded by new restaurants and retail space, the regenerated market and new places to work and learn at the BASE2 hub.



- KEY**
1. Vista between Quin Street and the Market Square
  2. Northcote Street invigorated with new activity and animation. The view along Northcote Street is terminated by the BASE2, recalling the historic context and grain.
  3. Pedestrian route linking the United Reformed Church and Market Square.

**Hough Lane**

The works to Hough Lane will provide significant improvements to the public realm including; new street tree and shrub planting, new areas of seating and gathering spaces, integration of the external business spaces through a cohesive paving design, cycle access improvements including traffic calming measures and shared surfaces.

**Chapel Brow**

The regeneration proposals along Chapel Brow seek to remove the vehicular dominance along this road and introduce public realm enhancements including; seating, street tree planting and wider footways. A dedicated and safe new cycle lane will provide clear cycle connectivity between Hough Lane and the train station.



**Quin Street**

The regeneration of Quin Street will introduce a new linear 'green' connection from north Leyland through to Hough Lane. This connection will create an uninterrupted pedestrian and cycle priority link with new street tree planting. Beyond Hough Lane, these proposals will extend along Thurston Road and Meadow Street to continue this connection through to the Transport Museum and beyond.





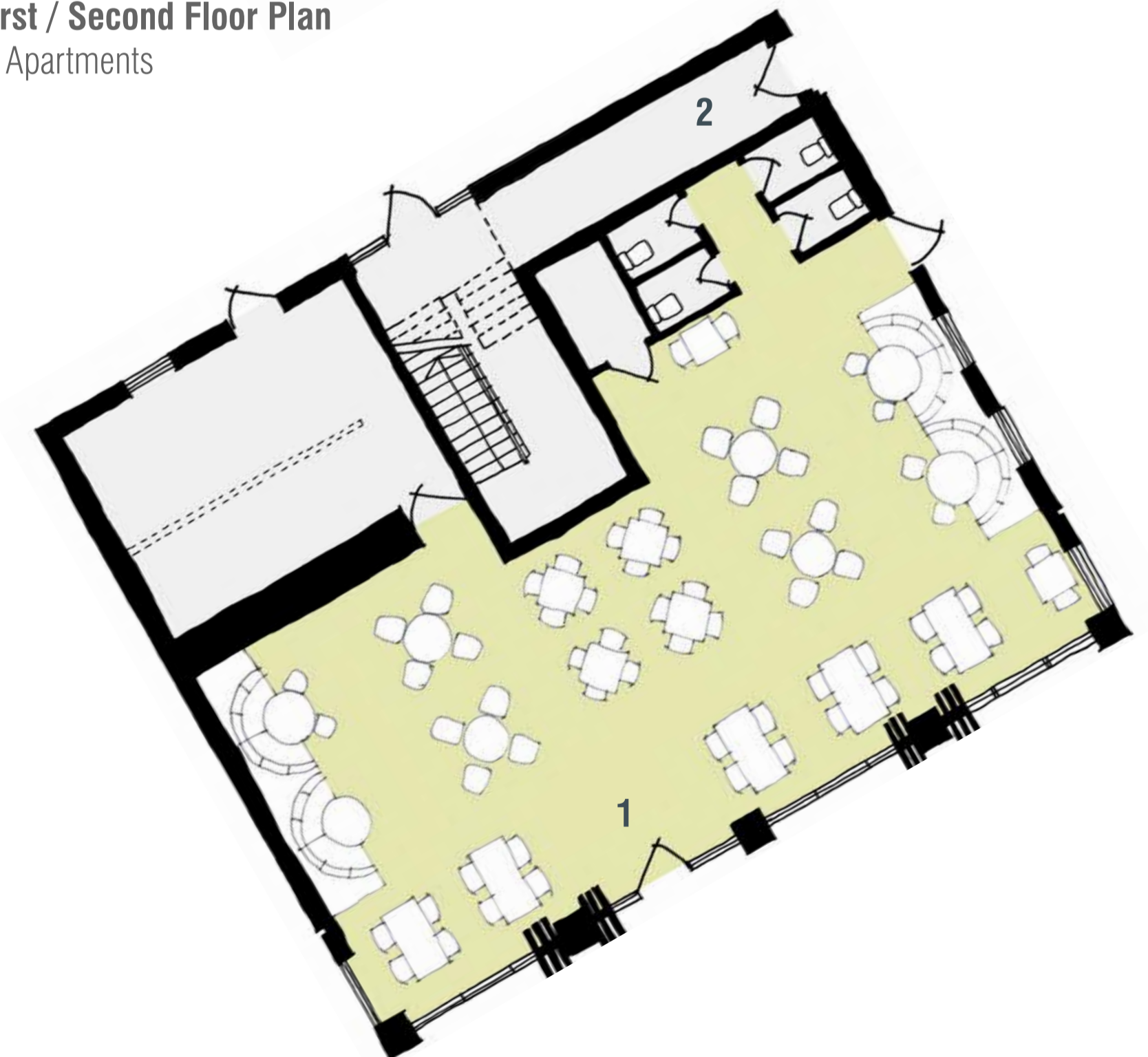
KEY PLAN

**Church Place**

Church Place is proposed as a new town centre 'pocket park' which provides an attractive landscaped setting for the United Reformed Church on Hough Lane. New restaurant and retail units will open onto this new meeting place and four upper storey two bedroom apartments offer further high quality town centre living.



**First / Second Floor Plan**  
1. Apartments



**Ground Floor Plan**  
1. Restaurants / Retail units  
2. Residential entrance

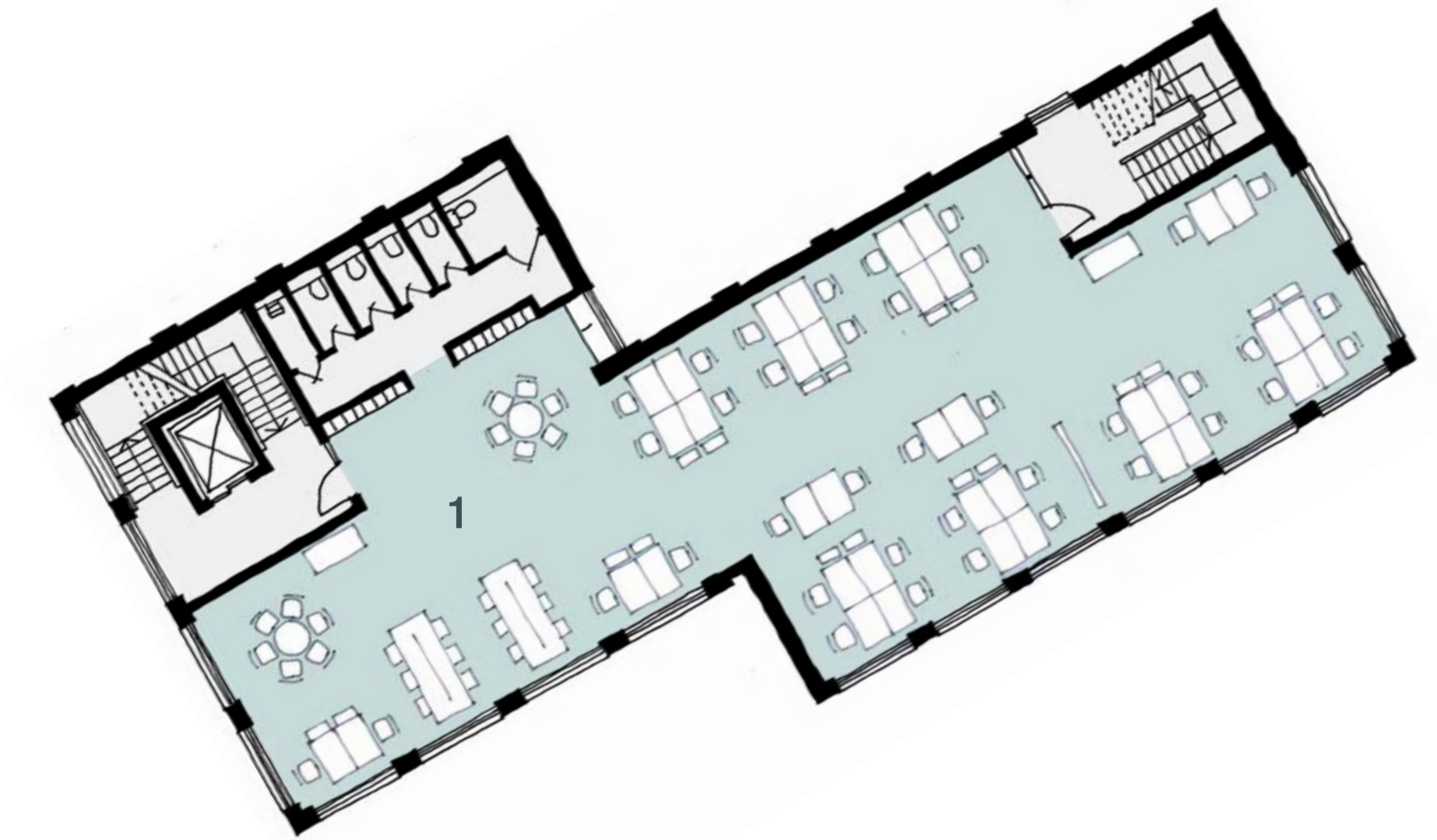


KEY PLAN

**Churchill Way**

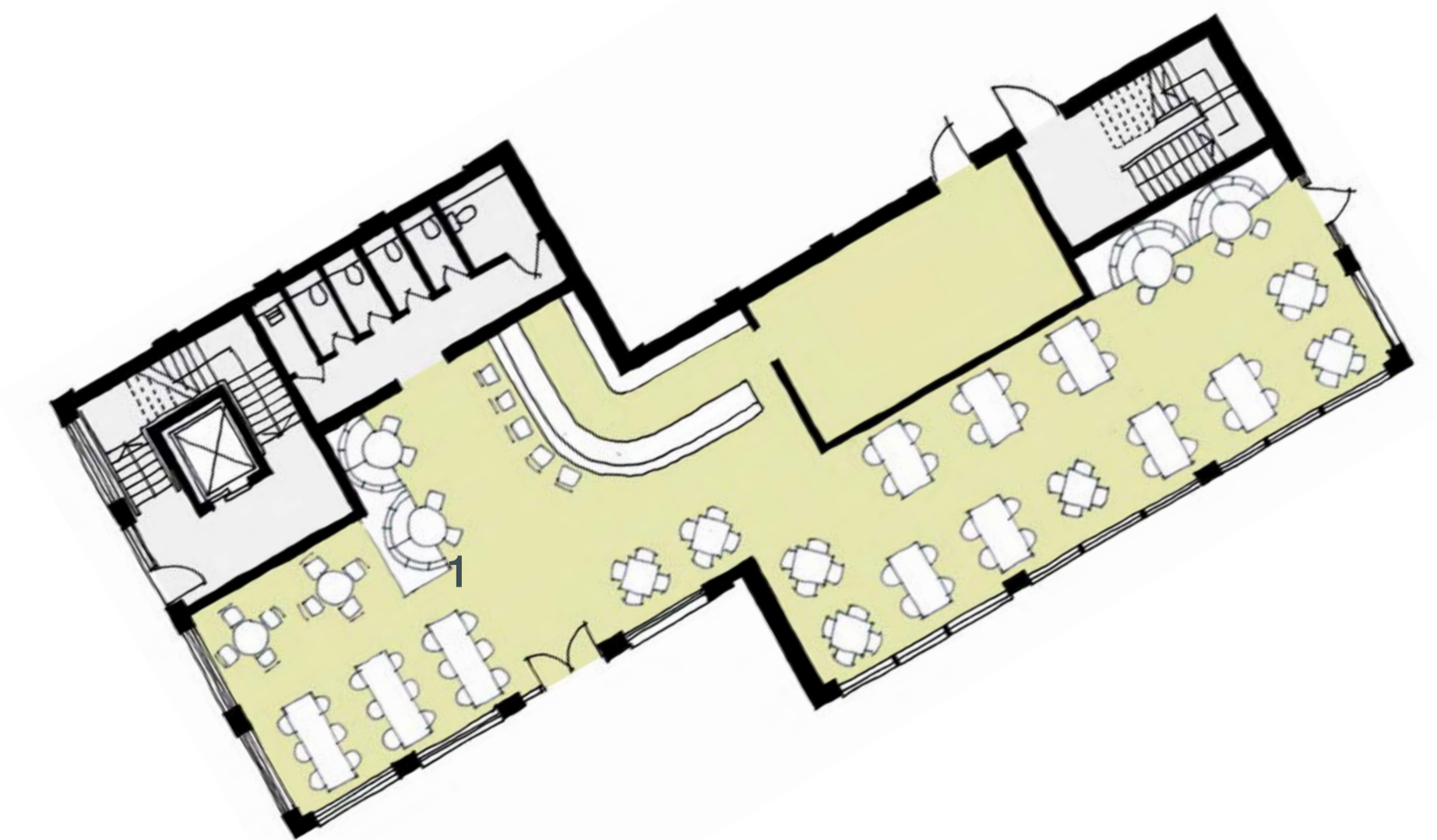
As the gateway to Hough Lane, and just a five minute walk from the railway station, this new commercial and office building will accommodate a high quality restaurant / bar offer with flexible upper storey contemporary office space.

The use of brick facades, with an arrangement of regular large window openings recalls the robust elegant buildings of Leyland's industrial past.



**First / Second Floor Plan**

1. Office suites



**Ground Floor Plan**

1. Restaurants / Retail units





KEY PLAN

**Quin Street Residential Development**

Building on the success of existing attractive residential areas in the town centre, the new housing proposed on Quin Street includes a range of townhouses and apartments set on a key landscaped route with connections to the North beyond Bannister Brook and into the new Market Square.



View looking North over Hough Lane 1932. The image shows the gables of industrial buildings and terraced housing. The form of the new housing proposed on Quin Street on the site of the former Heaton's works recalls the gabled fronted buildings which stretched up the site.

Image reproduced with the kind permission of Leyland Historical Society



**Quin Street**  
Residential development comprising townhouses and apartments along a pedestrian and cycle priority street linked to Golden Hill Way over Bannister Brook.

**BASE2**  
Commercial and office development

**The Market Square**  
A new focal point for Leyland

**Landscaped Car Parks**  
Two new car parks close to the Market Square with electric vehicle charging points and cycle stands to promote sustainable travel.

**Northcote Street**  
Invigorated with new activity and animation. The view along Northcote Street is terminated by the BASE2, recalling the historic context and grain.

**Hough Lane**  
The works to Hough Lane will provide significant improvements to the public realm



**Churchill Way**  
A 'Gateway' building to Hough Lane' with commercial and office accommodation.

**Church Place**  
A 'pocket park' with restaurant / retail accommodation and apartments in a new building set back to give prominence to the United Reformed Church on Hough Lane.

**Quin Street**  
Quin Street is re-imagined as a key green street with high quality housing and a key pedestrian route into the market square with views to the United Reformed Church.

**Pedestrian link**  
between the United Reformed Church and Market Square.

**Leyland Market Regeneration**  
Celebrating the role of market trading in the town which dates from the 18<sup>th</sup> Century, the market regeneration will see a future ready and aspirational retail space.

**Landscape proposals**  
will extend along Thurston Road and Meadow Street to continue the connection through to the Transport Museum and beyond.

The Town Deal vision is for Leyland to be a digitally connected, carbon neutral town where local enterprises thrive, skilled residents have good jobs, and our communities feel connected to a newly revitalised town centre that has a distinct character and offer across retail, leisure and cultural sectors.

The proposed buildings offer a modern interpretation, and future legacy, of the town's historic buildings. High quality brick, stone and glazed finishes will sit well with the existing fabric and enhance the existing town centre.

New landscape within the private gardens of new housing and in the public realm builds on the character of Leyland as a 'green town' and recall the historic 'Garden of Lancashire' name by which Leyland was known in the 1870s.



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## APPENDIX 2

### LEYLAND TOWN DEAL – STAGE 2 DESIGNS CONSULTATION FEEDBACK DASHBOARD

#### 1.1. CONSULTATIONS

A series of consultations have taken place regarding the Stage 2 Designs – the programme provided below.

The online consultation opened Wednesday 10 November 2021 and closed midnight, Friday 3 December 2021 and comprises 3 surveys: Leyland Town Centre Transformation, Market Regeneration and BASE2. The key survey is the Leyland Town Centre Transformation survey with the Market Regeneration and BASE2 surveys being specific surveys related to those particular projects, focused to specific stakeholders including Market Traders and BASE2 users.

#### 1.2. CONSULTATIONS SURVEYS

A summary of the number of completed surveys for each scheme can be found below.

Item	Activity	1 December 2021	2 December 2021	7 December 2021
Project A: Leyland Town Centre Transformation	Total Number of Online Surveys Completed	102	136	142
Project B: Leyland Market Regeneration	Total Number of Online Surveys Completed	18	25	31
Project C: BASE2	Total Number of Online Surveys Completed	17	18	19

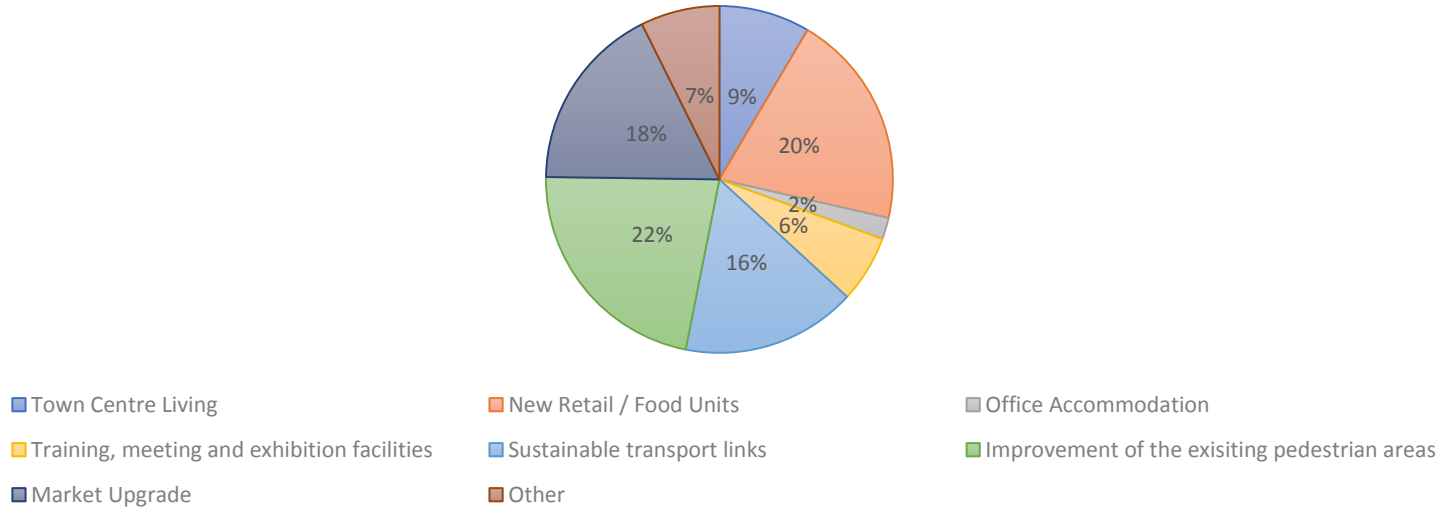
#### 1.3. CONSULTATIONS SURVEYS – FEEDBACK SUMMARY

A summary of the feedback received in the online surveys relating to the Stage 2 Designs can be found below for each scheme.

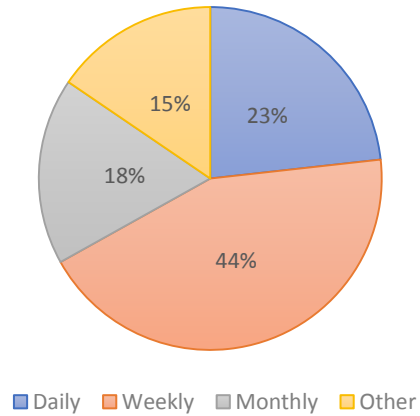
#### 1.4. PROJECT A: LEYLAND TOWN CENTRE TRANSFORMATION

Figures provided below updated 07.12.2021 to reflect all responses received during this consultation period.

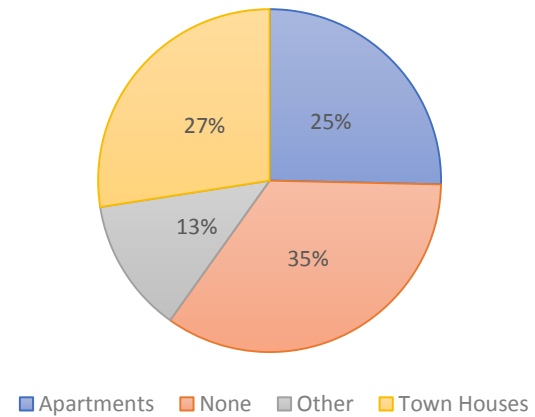
Priority for Leyland Town Centre

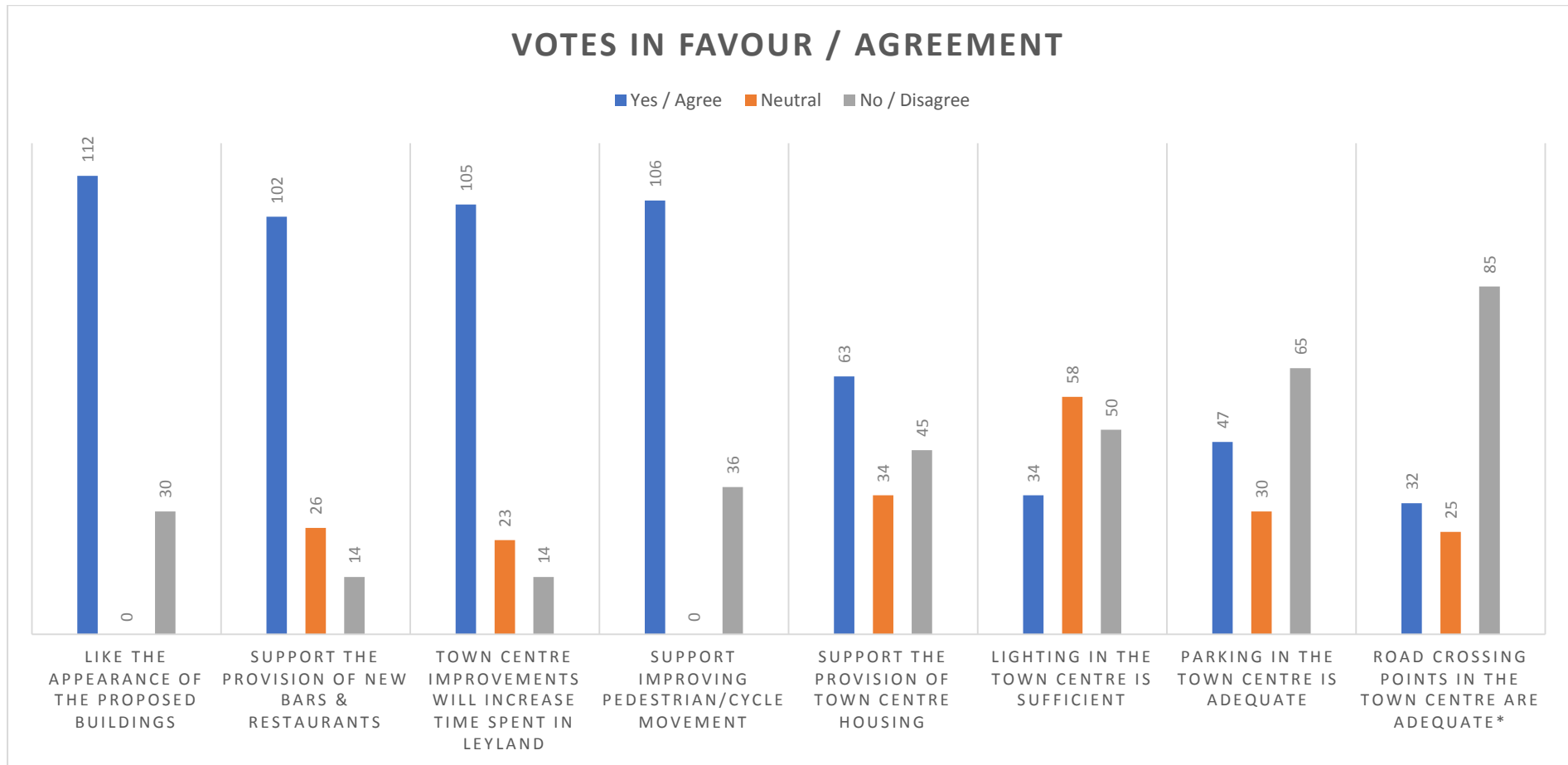


Current Use of Shops / Facilities in Leyland

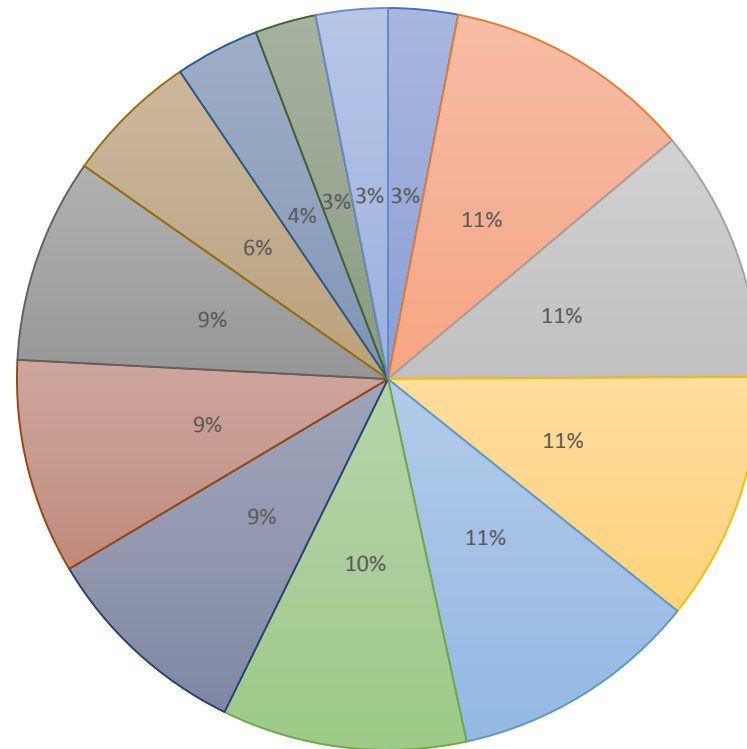


Which New Housing Should be Provided in Leyland





### Completed Questions Free Text (Most Answered)



- What is Important to the Improvement of Leyland Town Centre
- Features to Encourage You to Visit (Accessibility)
- What Should the Proposed Market Square Provide?
- Areas of Antisocial Behavior in Town Centre
- Improvements to the Public Realm Which Would Support Businesses
- Types of New Housing in Leyland – Comments
- Appearance of the Proposed Buildings – Comments
- Improvements Made to Leyland Market
- Positive/Negatives Aspects of Current Facilities (Shops / Restaurants)
- Best / Worst Features of the Town Centre
- Location of Footpaths / Cycle Routes / Secure Cycle Parking
- Any Further Comments or Suggestions
- How Regular You Use Shops / Facilities in Leyland - Comments

### 1.5. CONSULTATIONS SURVEYS – FEEDBACK FREE TEXT SUMMARY / HIGHLIGHTS (TOWN CENTRE TRANSFORMATION)

A series of opportunities were provided for consultees to provide free text feedback in the online surveys relating to the Stage 2 Designs. Further information including these questions and a sample of the feedback received can be found below relating to the Town Centre Transformation scheme.

**Q1 What do you feel is important to the town centre?** The feedback suggested the following:-

- Concerns around the provision of parking including disabled parking on Hough Lane, a short stay / drop off provision on Hough Lane and close to Leyland Market
- However a number of concerns raised around the use of Hough Lane with suggestions around the removal of vehicular use or limited access for vehicles on Hough Lane and pedestrianising Hough Lane
- Provision for children i.e. a Youth Zone, Bowling / Cinema
- Provision of green space, planting and trees and better lighting / pavement leveling
- Concerns around impact on Chapel Brow / Golden Hill Lane if Hough Lane was to become pedestrianised or one way with one suggesting pedestrianising Chapel Brow

**Q2 What improvements would you make to Leyland Market?** The feedback suggested the following:-

- A small number of consultees were unable to provide comment as they haven't been to Leyland Market
- The majority of consultees have provided recommendations of areas of improvements to the Market including:-
  - Modernisation of Leyland Market including brightening up the place
  - Less clutter around the entrance and make it less hidden
  - Extend the market with more stalls, both indoor and outdoor to increase choice and variety including more food and drink provision
  - Improvements to access
- A small number of consultees suggested no improvements are needed

**Q3 Do you like the appearance of the proposed buildings?** The feedback suggested the following:-

- Some answers were not applicable to this answer
- However, some highlighted concerns around the designs dating and being too modern

**Q4 What features should the town centre provide to help you visit (accessibility)?** The feedback suggested the following:-

- Car parking provision including adequate, accessible provision; incentives for car parking i.e. free parking or free short stay parking
- Provision of public toilets and baby changing facilities
- Better road infrastructure around Golden Hill

- Public realm provisions including seating, improved pavements, greenery

**Q5 Where do you think footpaths and cycle paths are needed and where should secure cycle parking be located?** The feedback suggested the following:-

- There is a variety of conflicting feedback to this question with some feedback suggesting cycle paths are not required in the town centre, other feedback in favour of footpaths and cycle paths down Hough Lane and some feedback suggesting the pedestrianisation of Hough Lane
- Secure cycle parking could be located on car parks; supermarkets; near the Market Square / Leyland Market; top and end of Hough Lane; station

**Q6 Thinking of the facilities (shops / businesses / restaurants etc.) you currently use, what are the positive and negative aspects of these?** The feedback suggested the following:-

- There is a variety of conflicting feedback to this question with some feedback suggesting a number of negative aspects including too many charity shops / hairdressers / beauty shops; not enough restaurants or variety of shops ie for clothes shopping and current provision being too small of units.
- Some feedback also indicated there is no need to come to Leyland except for food shopping at local Supermarkets and go to other towns / cities such as Chorley or Preston due to this
- The feedback also suggests a number of positive aspects including the recent, opening of new bars / restaurants and the positive impact it has had on drawing footfall and this should be further encouraged
- Further positive aspects also include the number of independent businesses in the town center
- Whilst other areas of feedback suggests that introducing more restaurants and bars may introduce competition for existing businesses

**Q7 How regularly do you use the shops and facilities available in Leyland town centre? - If other, please provide further comments.** The feedback suggested the following:-

- Very little due to lack of choice or provision of shops / variety in the town centre

**Q8 What are the best and worst features and what would most improve about the town centre? What are the best and worst features and what would most improve Hough Lane?** The feedback suggested the following:-

- Worst features include traffic; too many charity shops; poor footpaths; lack of outdoor seating or public toilets;
- Best features include
- Improvements suggested include tree and green space provision; improved lighting; traffic free areas/ pedestrianised areas; provision of a Youth Zone / Hub; free car parking provision; improved public realm along Hough Lane; shop frontages and appearances

**Q9 What types of new housing do you think are needed in Leyland town centre?** The feedback suggested the following:-

- Housing provision to address aging population i.e. affordable bungalows or retirement apartments
- No further provision of housing as there is enough available

**Q10 Are there any areas of antisocial behaviour in the town centre?** The feedback suggested the following:-

- Areas such as McDonalds including roundabout; outside of bars in town centre; car parks such as Leyland Market, Tesco, McDonalds, Ecroyd St and Railway Station; Chapel Brow

**Q11 What improvements to the public realm would help local businesses most?** The feedback suggested the following:-

- Provision of seating; adequate parking facilities and incentives i.e. free car parking; improved accessibility; improved transport links; provision of short stay parking bays in front of shops; improved lighting and pavements
- More variety and range in businesses in town centre to attract footfall including cafes

**Q12 What should and what would you like the new market square to provide (seating, hold events, market space, etc.)?** The feedback suggested the following:-

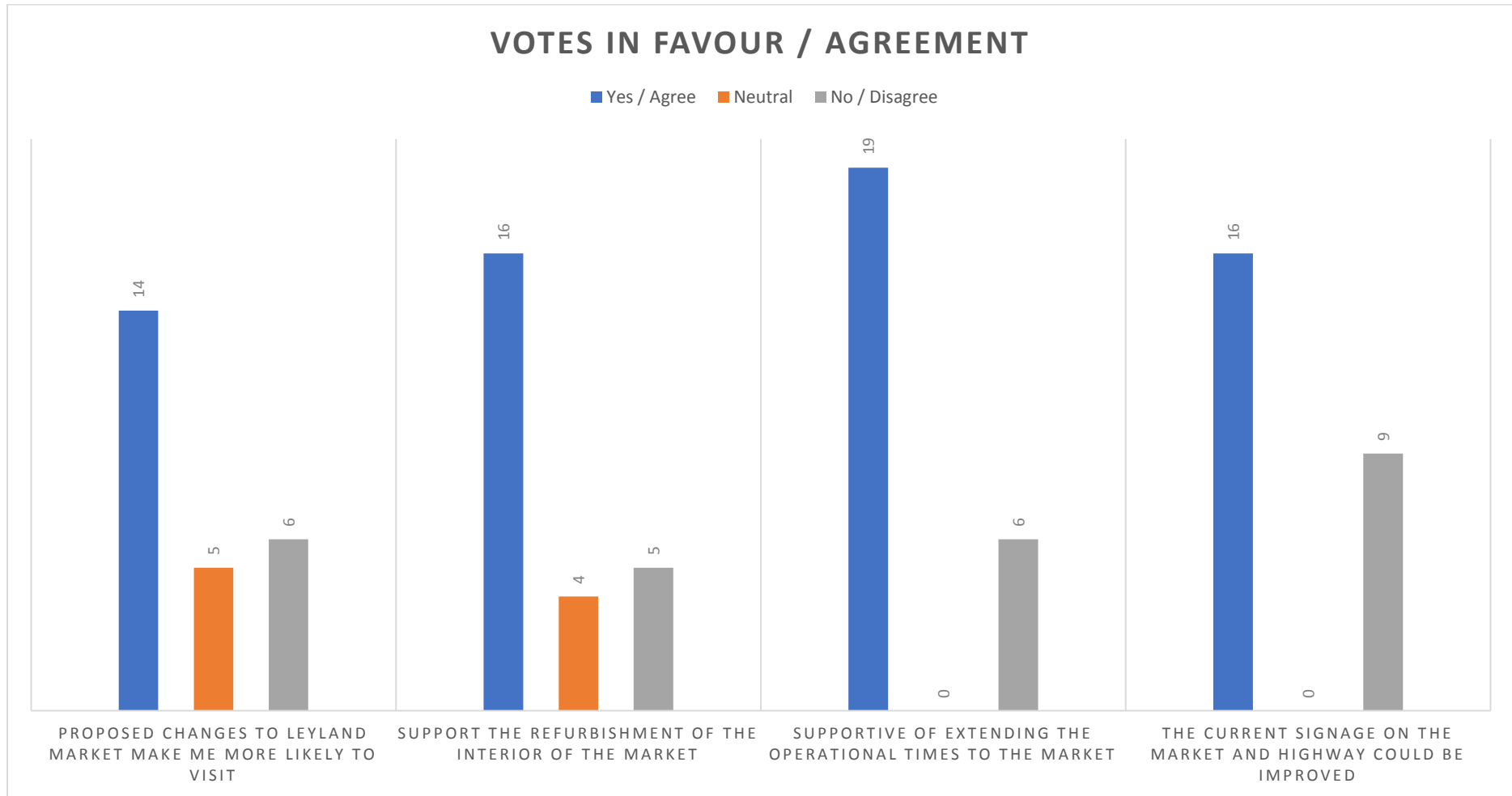
- Provision of seating (incl covered seating) / garden area / social space / planting / flower beds; public toilets; events taking place in market square; pop up shops; children's activities; sufficient parking; more market stalls

**Q13 Any further comments or suggestions or other uses you would like to see in the town centre?** The feedback suggested the following:-

- A variety of feedback of feedback was provided here with suggestions including more planters and signage; improved footpaths; better recycling and waste disposable facilities in town centre; maintain current bus provision and routes for those who currently use it and arrive / leave Hough Lane; provision of bigger retail units for businesses to grow into
- Suggestions also included the provision of a cinema / theatre and a Youth Zone / Hub i.e. in Commercial Building adjacent to BASE2
- Suggestions to ignore the Churchill Way development as it appears divorced from other proposals and making Hough Lane completely pedestrianised or leave as is
- A number of concerns raised around traffic and the need for better traffic flow
- Other comments include support of the reverse in flow of traffic on Chapel Brow as proposed

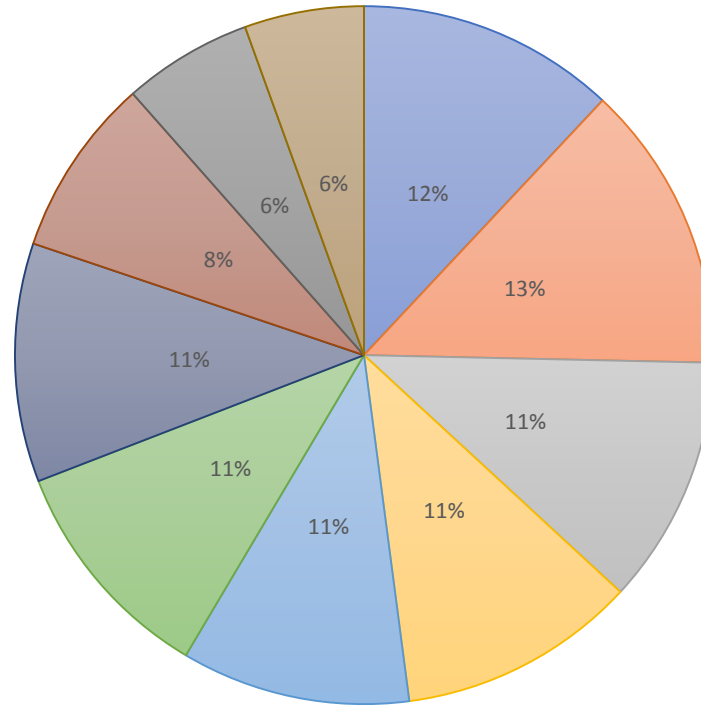
**1.6. PROJECT B: LEYLAND MARKET REGENERATION**

Figures provided below updated 07.12.2021 to reflect all responses received during this consultation period.





### Completed Questions Free Text (Most Answered)



- What would you like to See within Leyland Market / Market Place
- Aspects of Leyland Market you would like to see altered
- What Facilities Could Be Improved or Provided within the Market
- How could the current Market be improved
- The current signage on the market and highway could be improved
- What would you like the outdoor space to be used for
- What more can be done to increase Leisure, Hospitality & Retail Offer
- What aspects of the current Market do you like and not like
- Supportive of extending the operational times to the Market - Comments
- Any further comments or suggestions

### 1.7. CONSULTATIONS SURVEYS – FEEDBACK FREE TEXT SUMMARY / HIGHLIGHTS (MARKET REGENERATION)

A series of opportunities were provided for consultees to provide free text feedback in the online surveys relating to the Stage 2 Designs. Further information including these questions and a sample of the feedback received can be found below relating to the Market Regeneration scheme.

**Q1 What would you like to see included within Leyland Market and the new Market Place development?** The feedback suggested the following:-

- The majority of feedback is in favour of having more of a variety / additional stalls alongside the existing traders with stalls suggested including food / food hall, crafts / arts, clothes, hardware, artisan stalls
- Feedback also suggests aesthetic improvements / stall improvements / modernisation with suggestions around more communal areas in the Market
- A small minority of feedback suggested only fixing the roof or felt no changes are required

**Q2 The Market Place will create outdoor space, which could be used for holding events, celebrations, community use, pop up retail stands etc. What would you like the outdoor space to be used for?** The feedback suggested the following:-

- The majority of feedback made suggestions for pop up stalls, specialty markets, farmer markets, music / arts festivals, outdoor craft / handmade stalls, community events, outdoor large event screening / outdoor cinema, garden area
- The minority of feedback suggested none of this may be required or had no requirements for outdoor provision

**Q3 In the context of the local area taking advantage of people shopping more locally post- Covid, are there aspects of the Leyland Market you would like to see altered?** The feedback suggested the following:-

- Some feedback suggested no aspects needed altered whilst other feedback suggested a greater variety of stalls / more choice / diverse to make it more attractive to customers
- Some feedback also suggested opening more days than the current 3 days and making the market bigger to accommodate more, new stalls

**Q4 Is there anymore this project could be doing to build up the local leisure, hospitality and retail offer in Leyland to encourage people to continue to shop local?** The feedback suggested the following:-

- Feedback suggests the need for free parking or incentivised parking with more of a variety of shops which are attractive and better quality
- Feedback also suggests an opportunity for leisure / entertainment provision i.e. bars, restaurants, cafes, bowling / cinema
- Feedback also suggest more opening hours including hours in the days / days of the week

**Q5 What facilities could be improved, or do you need that you do not currently have within the market building (services such as power or similar, storage / loading and unloading / toilet facilities, etc.)?** The feedback suggested the following:-

- The majority of feedback suggest improvements are required to the toilet facilities including disabled toilets and baby changing facilities
- Other individual items of feedback include the provision of courses for stall holders, sheltered outdoor space to increase year-round capacity,

**Q6 What aspects of the current Market do you like and what do you not like?** The feedback suggested the following:-

- The majority of suggests the need for the building to be updated /not very inviting or attractive
- Feedback suggests they like the traditional nature and there are great stall holders at Leyland Market

**Q7 How could the current Market be improved? (by way of making it more appealing to you and others)** The feedback suggested the following:-

- The feedback suggests the requirement for improvements to the building including aesthetics, making it brighter, modernizing the Market, improvements in accessibility
- The feedback also suggests the need for more variety of stalls and provision at Leyland Market to expand the consumer target market
- The feedback also suggests having no pubs or late night establishments

**Q8 The market currently operates 3 days during the week. Would you be supportive of extending the operational times?** The feedback suggested the following:-

- For the feedback received for this question, the majority support the extended operations of Leyland Market with suggestions around 1 extra day – some suggesting this as a Thursday, 6 day opening and 4 or 5 days a week.

**Q9 Do you think the current signage both on the market and on the highway could be improved?** The feedback suggested the following:-

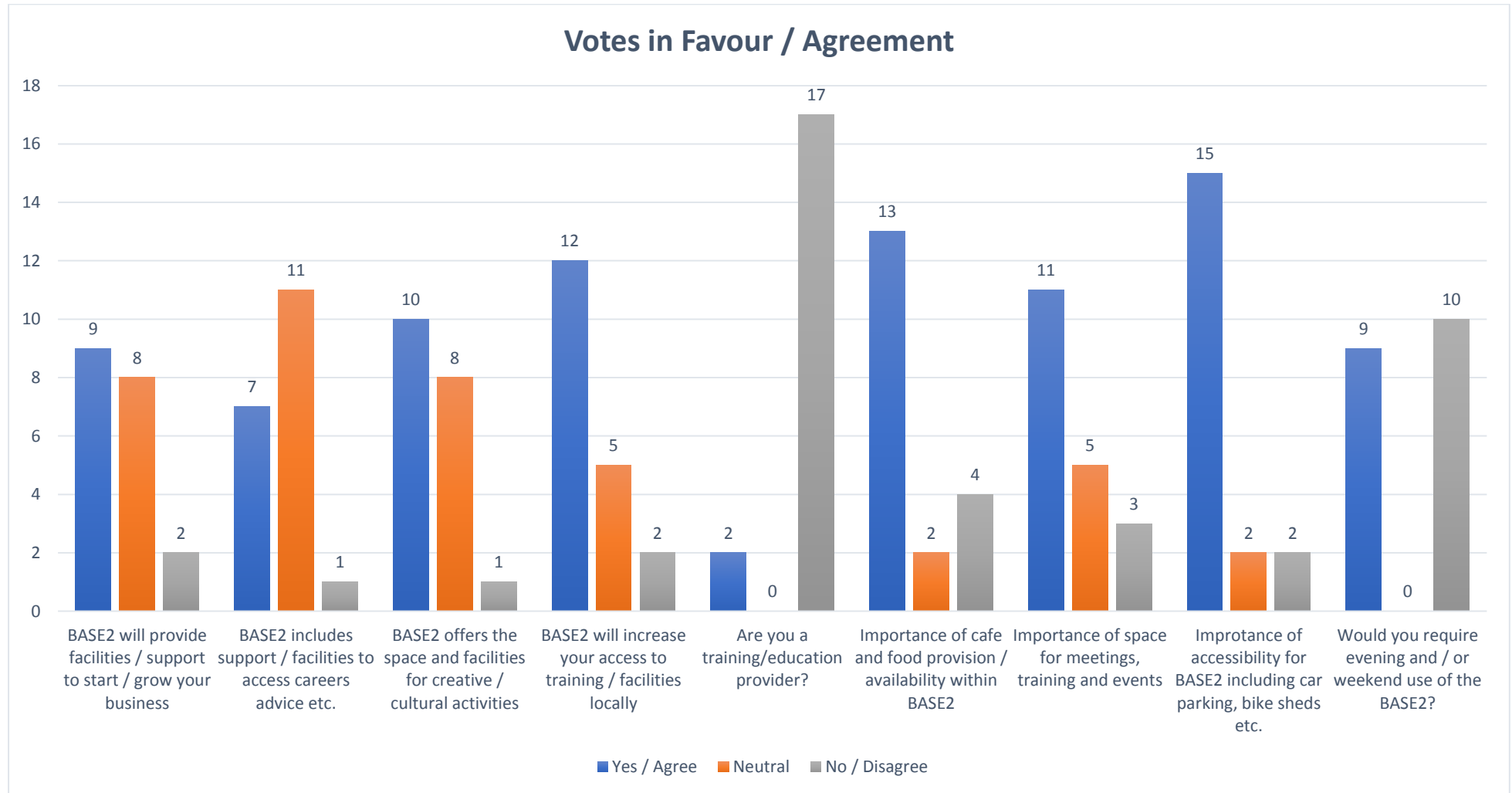
- For the feedback received the feedback suggests the need for signage / better signage

**Q10 Any further comments or suggestions?** The feedback suggested the following:-

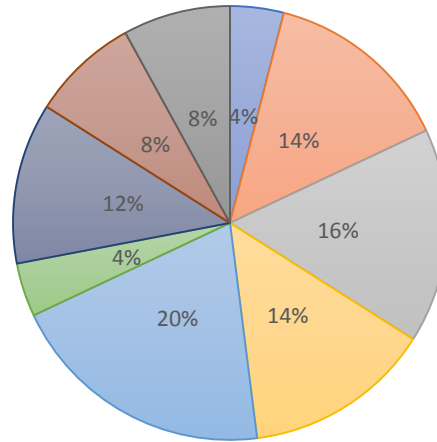
- Little feedback was received here with a mixture of feedback including some not in favour of the proposals due to residential concerns and others in favour of the proposals and suggesting the need to consider adequate car parking provision is made.

**1.8. PROJECT C: BASE2**

Figures provided below updated 07.12.2021 to reflect all responses received during this consultation period.

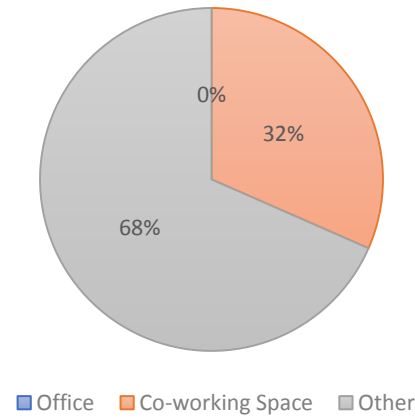


### Completed Questions Free Text (Most Answered)



- BSE2 will provide the facilities / support to start / grow your business? Further Comments
- How else could the BSE2 support you in learning, upskilling, and developing digital skills?
- What could the BSE2 offer in addition to help you start a business or grow your business?
- As the economy recovers from COVID-19, are there any particular aspects you would like to see as part of the BSE2 hub that would support local people and businesses?
- What other business facilities/services could you make use of in Leyland or the surrounding area and the benefit that this would bring?
- Are you a training/education provider? - If yes, what space/facilities would you need?
- Would you be seeking to use the office or co-working space at BSE2? - If other, please provide further comments
- Do you have any further comments or suggestions on the layout and facilities for BSE2?

### Would You Be Seeking to Use Office or Co-Working Space at BASE2?



### 1.9. CONSULTATIONS SURVEYS – FEEDBACK FREE TEXT SUMMARY / HIGHLIGHTS (BASE2)

A series of opportunities were provided for consultees to provide free text feedback in the online surveys relating to the Stage 2 Designs. Further information including these questions and a sample of the feedback received can be found below relating to the BASE2 scheme.

**Q1 Will the BASE2 provide the facilities and support you need to start / grow your business and collaborate with other businesses?** The feedback suggested the following:-

- A small number of free text comments were provided alongside submitted answers which suggested in favour of the mix of co-working space, starter units and rentals and a suggestion to explore Preston's co-operative movement.

**Q2 How else could the BASE2 support you in learning, upskilling, and developing digital skills?** The feedback suggested the following:-

- Provisions including conference space, courses on social media.
- A number of consultees in favour of the development as it would provide much needed support to local businesses and the provision of event space and using it as a centre of business networks, training and meetings.

**Q3 What could the BASE2 offer in addition to help you start a business or grow your business?** The feedback suggested the following:-

- Offer information relating to business rates, insurance, leases, hidden costs in running a business; networking events; mentors; community and business support services.

**Q4 As the economy recovers from COVID-19, are there any particular aspects you would like to see as part of the BASE2 hub that would support local people and businesses?** The feedback suggested the following:-

- Encouraging young people to start up their own business, start a shop local discount scheme, totally locally, loyalty shopping schemes; co-working space / flexible and accessible space / event space.

**Q5 What other business facilities/services could you make use of in Leyland or the surrounding area and the benefit that this would bring?** The feedback suggested the following:-

- Free Wi-Fi or Internet Cafes; provision of leisure facilities i.e. Youth Zone / Cinema / Bowling; need for a community space / hub for support groups.

**Q6 Are you a training/education provider? - If yes, what space/facilities would you need?** The feedback suggested the following:-

- Classroom and small practical space; meeting space' think tanks; incubator space.

**Q7 Would you be seeking to use the office or co-working space at BASE2? - If other, please provide further comments?** The feedback suggested the following:-

- Some consultees are not seeking any space at BASE2 and others would be seeking meeting space for community / volunteer groups.

**Q8 Do you have any further comments or suggestions on the layout and facilities for BASE2?** The feedback suggested the following:-

- Some consultees had no further comments or were not in favour of the development and others suggested it is a great idea and needed for Leyland
- Individual items of feedback included: the need to be open after 5pm, need for event space, ensuring the facility is well managed.

**Q9 Any other comments on the BASE2 development?** The feedback suggested the following:-

- Little feedback was received here but suggested the following – individual items of feedback suggested being in favour of the BASE2 while other feedback suggested the proposed housing not being a good use for the land and would be better as offices / car parking.



# Agenda Item 9

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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